



City of Farmington  
354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865  
479-267-3805 (fax)

**CITY COUNCIL AGENDA**  
**November 14, 2016**

A regular meeting of the Farmington City Council will be held on  
Monday, November 14, 2016 at 6:00 p.m.  
City Hall  
354 W. Main Street, Farmington, Arkansas.

1. Call to Order – Mayor Ernie Penn
2. Roll Call – City Clerk Kelly Penn
3. Pledge of Allegiance
4. Comments from Citizens – the Council will hear brief comments at this time from citizens. No action will be taken. All comments will be taken under advisement.
5. Approval of the minutes - October 10, 2016 City Council Minutes
6. Financial Reports
7. Entertain a motion to read all ordinances and resolutions by title only.
8. Proclamations, special announcements, committee/commission appointments.
9. Committee Reports
  - a. Street Committee
  - b. City Beautification Committee
  - c. Economic Development Committee
  - d. Park & Recreation Committee
  - e. Finance Committee
  - f. Historic Preservation Committee
10. Items to be removed from City of Farmington Inventory – **See Memo**

**NEW BUSINESS**

11. Request approval of Interlocal Agreement with Washington County.
12. Request approval of proposal and agreement to provide architectural services for the new public works building.
13. Review proposed budget.
14. Discussion of property purchase of 450 W. Main.

**INFORMATIONAL ITEMS:**

- A. City Business Manager Report
- B. Fire Department Report
- C. Police Department Report
- D. Building/Public Works Report
- E. Library Report
- F. Planning Commission Minutes

## **Minutes of the Regular Farmington City Council Meeting October 10, 2016**

The regular meeting of the Farmington City Council scheduled for Monday October 10, 2016 was called to order at 6:00 pm by Mayor Ernie Penn. City Clerk Kelly Penn called the roll and the following Aldermen answered to their names: Patsy Pike, Sherry Mathews, Linda Bell, Brenda Cunningham, Bobby Morgan, and Shelly Parsley. Also present was City Attorney Tennant and City Business Manager McCarville. Aldermen Bryant and Lipford were absent. Mayor Penn led the Pledge of Allegiance.

**Comments from Citizens – None**

**Approval of the minutes for the September 12, 2016 regular meeting of the city council.**

On the motion of Alderman Bell and seconded by Alderman Mathews and by the consent of all members present, the minutes for the meeting were approved as presented.

**Financial Reports –** City Clerk Penn advised that city sales tax was up \$11,540.93 county sales tax was up \$8,174.12 for a total increase of \$19,715.05.

**Entertain a motion to read all Ordinances and Resolutions by title only**

On the motion of Alderman Cunningham and seconded by Alderman Morgan by the consent of all members present, the motion was approved.

**Proclamations, Special Announcements, Committee/Commission Appointments. Committee Reports - None**

**Items to be removed from City of Farmington Inventory – None**

**Old Business – None**

**New Business**

**Ordinance 2016-06 An Ordinance levying a tax on the real and personal property within the City of Farmington, Arkansas, for the year 2017 fixing the rate thereof at 5.0 mils and certifying the same to the County Clerk of Washington County, Arkansas**

A motion was made by Alderman Bell and seconded by Alderman Parsley to suspend the rule requiring the reading of an ordinance in full on 3 different dates be suspended and that ordinance 2016-06 is to be read by title only one time. It was approved by all those present. City Attorney Tennant read Ordinance 2016-06 by title only. Mayor Penn asked shall the Ordinance Pass? It was approved by all those present.

A motion was made to approve the Emergency Clause for Ordinance 2016-06 by Alderman Mathews and seconded by Alderman Morgan, it was approved by all those present.

**Request approval to add new volunteer firefighter**

A motion was made by Alderman Bell and seconded by Alderman Pike to approve the addition of Joe Shirley as a volunteer firefighter. It was approved by all those present.

**Ordinance No. 2016-07 – An Ordinance rezoning property containing approximately 7.96± acres on Hwy. 62 and on Jim Brooks Road from C-2, highway commercial, to R-1, residential single family, as requested by Twin Falls Development LLC.**

A motion was made by Alderman Cunningham and seconded by Alderman Mathews to suspend the rule requiring the reading of an ordinance in full on 3 different dates be suspended and that ordinance 2016-07 is to be read by title only one time. It was approved by all those present. City Attorney Tennant read Ordinance 2016-07 by title only. Mayor Penn asked shall the Ordinance Pass? It was approved by all those present. A motion was made to approve the Emergency Clause for Ordinance 2016-07 by Alderman Cunningham and seconded by Alderman Parsley, it was approved by all those present

Alderman Lipford arrived at 6:15.

There being no further business to come before the council and on the motion of Alderman Bell and seconded by Alderman Lipford and by the consent of all members present, the meeting adjourned at 6:20 pm until the next regularly scheduled meeting to be held Monday November 11, 2016 at 6:00 pm, in the City Council Chambers in City Hall, located at 354 West Main Street, Farmington, Arkansas.

Approved;

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Mayor Ernie Penn

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City Clerk Kelly Penn

**GENERAL FUND**  
**Balance Sheet**  
**10/31/16**

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Book Value  
Oct 2016  
Actual

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**Assets**

**Current Assets**

**Cash**

CATASTROPHIC MONEY MARKET	136,429.39
GENERAL FUND CHECKING ACCT	638,446.43
GENERAL FUND MONEY MARKET	2,778,226.31
<b>Total Current Assets</b>	<b>\$3,553,102.13</b>
<b>Total Assets</b>	<b>\$3,553,102.13</b>

**Fund Balance**

**Suplus Carryover**

CY SURPLUS (DEFICIT)	1,633,715.79
FUND BALANCE	1,919,386.34
<b>Total Fund Balance</b>	<b>\$3,553,102.13</b>
<b>Total Liabilities and Equity</b>	<b>\$3,553,102.13</b>

**GENERAL FUND**  
**SALES TAX REPORT**  
**10/01/16 to 10/31/16**

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	<b>Oct 2016</b>	<b>Oct 2015</b>
	<b>Oct 2016</b>	<b>Oct 2015</b>
	<b>Actual</b>	<b>Actual</b>
<b>Revenue</b>		
ALCOHOL SALES TAX	529.70	214.80
CITY SALES TAX REVENUES	44,029.59	42,872.57
SALES TAX - OTHER	95,999.94	90,296.62
STREET CITY SALES TAX	14,676.80	14,290.86
<b>Total Revenue</b>	<b>\$155,236.03</b>	<b>\$147,674.85</b>
<b>Total Gross Profit</b>	<b>\$155,236.03</b>	<b>\$147,674.85</b>
<b>Total Net Income (Loss) From Operations</b>	<b>\$155,236.03</b>	<b>\$147,674.85</b>
<b>Total Net Income (Loss)</b>	<b>\$155,236.03</b>	<b>\$147,674.85</b>

GENERAL FUND

Statement of Revenue and Expenditures

	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2016 Oct 2016 Actual	Jan 2016 Oct 2016 Budget	Jan 2016 Oct 2016 Variance	Jan 2016 Dec 2016	Jan 2016 Dec 2016 Variance
<b>Revenue &amp; Expenditures</b>					
<b>GENERAL REVENUES</b>					
Revenue					
ACCIDENT REPORT REVENUES	1,020.00	500.00	520.00	600.00	420.00
ACT 833	15,788.86	14,166.70	1,622.16	17,000.00	(1,211.14)
ALCOHOL SALES TAX	2,693.20	1,898.30	794.90	2,278.00	415.20
ANIMAL CONTROL REVENUES	2,440.00	2,083.34	356.66	2,500.00	(60.00)
BUILDING INSPECTION FEES	97,112.00	50,000.00	47,112.00	60,000.00	37,112.00
BUSINESS LICENSES	4,700.00	4,166.70	533.30	5,000.00	(300.00)
CITY COURT FINES	33,403.59	40,000.00	(6,596.41)	48,000.00	(14,596.41)
CITY SALES TAX REVENUES	427,111.92	409,964.16	17,147.76	491,957.00	(64,845.08)
COUNTY TURNBACK	312,964.82	333,333.30	(20,368.48)	400,000.00	(87,035.18)
DEVELOPMENT FEES	10,023.00	5,833.30	4,189.70	7,000.00	3,023.00
FRANCHISE FEES	326,762.18	291,666.70	35,095.48	350,000.00	(23,237.82)
GARAGE SALE PERMITS	2,780.00	2,500.00	280.00	3,000.00	(220.00)
GRANTS	38,530.00	0.00	38,530.00	0.00	38,530.00
INTEREST REVENUES	2,221.54	1,666.70	554.84	2,000.00	221.54
MISCELLANEOUS REVENUES	23,390.30	1,000.00	22,390.30	1,200.00	22,190.30
PARK RENTAL	1,160.00	1,000.00	160.00	1,200.00	(40.00)
SALES TAX - OTHER	917,913.54	876,630.00	41,283.54	1,051,956.00	(134,042.46)
SPORTS COMPLEX FEES	52,009.20	41,666.66	10,342.54	50,000.00	2,009.20
SRO REIMBURSEMENT REVENUES	30,458.21	29,166.70	1,291.51	35,000.00	(4,541.79)
STATE TURNBACK	82,399.27	83,333.30	(934.03)	100,000.00	(17,600.73)
Revenue	\$2,384,881.63	\$2,190,575.86	\$194,305.77	\$2,628,691.00	(\$243,809.37)
Gross Profit	\$2,384,881.63	\$2,190,575.86	\$0.00	\$2,628,691.00	\$0.00
Revenue Less Expenditures	\$2,384,881.63	\$2,190,575.86	\$0.00	\$2,628,691.00	\$0.00
Net Change in Fund Balance	\$2,384,881.63	\$2,190,575.86	\$0.00	\$2,628,691.00	\$0.00

GENERAL FUND

Statement of Revenue and Expenditures

	Year--To-Date		Year--To-Date		Year--To-Date		Annual Budget		Annual Budget	
	Jan 2016	Oct 2016	Jan 2016	Oct 2016	Jan 2016	Oct 2016	Jan 2016	Dec 2016	Jan 2016	Dec 2016
	Actual	Budget	Budget	Variance	Variance	Dec 2016	Variance	Variance		
<b>ADMINISTRATIVE DEPT</b>										
<b>Expenses</b>										
ADDITIONAL SERVICES EXPENSE	105,582.29	154,166.70	(48,584.41)	185,000.00	(79,417.71)					
ADVERTISING EXPENSE	1,997.81	4,166.70	(2,168.89)	5,000.00	(3,002.19)					
BUILDING MAINT & CLEANING	127,120.76	33,333.30	93,787.46	40,000.00	87,120.76					
CAPITAL IMPROVEMENT	174,706.25	0.00	174,706.25	0.00	174,706.25					
GRANT EXPENSE	8,852.89	0.00	8,852.89	0.00	8,852.89					
INSURANCES EXPENSE	8,707.20	25,546.70	(16,839.50)	30,656.00	(21,948.80)					
LEGAL FEES	7,406.85	8,333.30	(926.45)	10,000.00	(2,593.15)					
MATERIALS & SUPPLIES EXPENSE	8,420.73	18,333.30	(9,912.57)	22,000.00	(13,579.27)					
MISCELLANEOUS EXPENSE	31,472.75	1,666.70	29,806.05	2,000.00	29,472.75					
NEW EQUIPMENT PURCHASE	19,186.40	13,333.30	5,853.10	16,000.00	3,186.40					
PAYROLL EXP - CITY ATTRNY	20,969.08	26,812.50	(5,843.42)	32,175.00	(11,205.92)					
PAYROLL EXP - ELECTED OFFICIA	62,766.70	69,583.30	(6,816.60)	83,500.00	(20,733.30)					
PAYROLL EXP - REGULAR	180,100.07	197,035.84	(16,935.77)	236,443.00	(56,342.93)					
PLANNING COMMISSION	8,639.56	16,166.70	(7,527.14)	19,400.00	(10,760.44)					
POSTAGE EXPENSE	582.28	3,333.30	(2,751.02)	4,000.00	(3,417.72)					
PROFESSIONAL SERVICES	32,924.70	34,583.30	(1,658.60)	41,500.00	(8,575.30)					
REPAIR & MAINT - OFFICE EQUIP	1,017.25	4,166.70	(3,149.45)	5,000.00	(3,982.75)					
TECHNICAL SUPPORT	544.90	9,166.70	(8,621.80)	11,000.00	(10,455.10)					
TRAVEL, TRAINING & MEETINGS	5,317.62	12,500.00	(7,182.38)	15,000.00	(9,682.38)					
UTILITIES EXPENSES	40,856.83	41,666.70	(809.87)	50,000.00	(9,143.17)					
<b>Expenses</b>	<b>\$847,172.92</b>	<b>\$673,895.04</b>	<b>\$173,277.88</b>	<b>\$808,674.00</b>	<b>\$38,498.92</b>					
Revenue Less Expenditures	(\$847,172.92)	(\$673,895.04)	\$0.00	(\$808,674.00)	\$0.00					
Net Change in Fund Balance	(\$847,172.92)	(\$673,895.04)	\$0.00	(\$808,674.00)	\$0.00					



GENERAL FUND

Statement of Revenue and Expenditures

	Year--To-Date	Year--To-Date	Year--To-Date	Annual Budget	Annual Budget
	Jan 2016 Oct 2016 Actual	Jan 2016 Oct 2016 Budget	Jan 2016 Oct 2016 Variance	Jan 2016 Dec 2016	Jan 2016 Dec 2016 Variance
<b>ANIMAL CONTROL DEPT</b>					
<b>Expenses</b>					
FUEL EXPENSES	903.41	2,041.70	(1,138.29)	2,450.00	(1,546.59)
MATERIALS & SUPPLIES EXPENSE	563.11	500.00	63.11	600.00	(36.89)
NEW EQUIPMENT PURCHASE	0.00	666.70	(666.70)	800.00	(800.00)
PAYROLL EXP - REGULAR	43,235.31	45,124.20	(1,888.89)	54,149.00	(10,913.69)
PROFESSIONAL SERVICES	6,468.00	15,804.20	(9,336.20)	18,965.00	(12,497.00)
REPAIR & MAINT - EQUIPMENT	46.65	1,302.50	(1,255.85)	1,563.00	(1,516.35)
TRAVEL, TRAINING & MEETINGS	0.00	416.70	(416.70)	500.00	(500.00)
UNIFORMS/GEAR EXPENSE	500.00	606.70	(106.70)	728.00	(228.00)
<b>Expenses</b>	<b>\$51,716.48</b>	<b>\$66,462.70</b>	<b>(\$14,746.22)</b>	<b>\$79,755.00</b>	<b>(\$28,038.52)</b>
Revenue Less Expenditures	(\$51,716.48)	(\$66,462.70)	\$0.00	(\$79,755.00)	\$0.00
Net Change in Fund Balance	(\$51,716.48)	(\$66,462.70)	\$0.00	(\$79,755.00)	\$0.00

GENERAL FUND

Statement of Revenue and Expenditures

	Year-To-Date		Year-To-Date		Year-To-Date		Annual Budget		Annual Budget	
	Actual	Budget	Variance	Actual	Budget	Variance	Jan 2016	Dec 2016	Jan 2016	Dec 2016
<b>BUILDING PERMIT DEPT</b>										
<b>Expenses</b>										
FUEL EXPENSES	1,239.78	2,916.70	(1,676.92)	3,500.00					(2,260.22)	
MATERIALS & SUPPLIES EXPENSE	192.38	1,250.00	(1,057.62)	1,500.00					(1,307.62)	
PAYROLL EXP - REGULAR	64,142.91	64,836.70	(693.79)	77,804.00					(13,661.09)	
REPAIR & MAINT - EQUIPMENT	823.87	1,250.00	(426.13)	1,500.00					(676.13)	
TRAVEL, TRAINING & MEETINGS	3,983.36	2,902.50	1,080.86	3,483.00					500.36	
UNIFORMS/GEAR EXPENSE	629.95	625.00	4.95	750.00					(120.05)	
<b>Expenses</b>	<b>\$71,012.25</b>	<b>\$73,780.90</b>	<b>(\$2,768.65)</b>	<b>\$88,537.00</b>					<b>(\$17,524.75)</b>	
Revenue Less Expenditures	(\$71,012.25)	(\$73,780.90)	\$0.00	(\$88,537.00)					\$0.00	
Net Change in Fund Balance	(\$71,012.25)	(\$73,780.90)	\$0.00	(\$88,537.00)					\$0.00	

GENERAL FUND

Statement of Revenue and Expenditures

	Year-To-Date		Year-To-Date		Year-To-Date		Annual Budget		Annual Budget	
	Jan 2016	Oct 2016	Jan 2016	Oct 2016	Jan 2016	Oct 2016	Jan 2016	Dec 2016	Jan 2016	Dec 2016
	Actual	Budget	Variance						Variance	
<b>FIRE DEPT</b>										
<b>Expenses</b>										
FUEL EXPENSES	3,333.53	6,666.70	(3,333.17)		8,000.00		(4,666.47)			
GRANT EXPENSE	30,000.00	0.00	30,000.00		0.00		30,000.00			
HAZMAT EXPENSES	2,270.12	2,000.00	270.12		2,400.00		(129.88)			
MATERIALS & SUPPLIES EXPENSE	11,259.25	6,250.00	5,009.25		7,500.00		3,759.25			
MISCELLANEOUS EXPENSE	192.72	416.66	(223.94)		500.00		(307.28)			
NEW EQUIPMENT PURCHASE	0.00	4,356.66	(4,356.66)		5,228.00		(5,228.00)			
PAYROLL EXP - REGULAR	211,798.85	236,066.70	(24,267.85)		283,280.00		(71,481.15)			
REPAIR & MAINT - EQUIPMENT	3,222.43	2,500.00	722.43		3,000.00		222.43			
REPAIR & MAINT - TRUCK	4,006.26	4,166.70	(160.44)		5,000.00		(993.74)			
TRAVEL, TRAINING & MEETINGS	3,350.33	3,333.30	17.03		4,000.00		(649.67)			
UNIFORMS/GEAR EXPENSE	1,677.50	9,301.70	(7,624.20)		11,162.00		(9,484.50)			
<b>Expenses</b>	<b>\$271,110.99</b>	<b>\$275,058.42</b>	<b>(\$3,947.43)</b>		<b>\$330,070.00</b>		<b>(\$58,959.01)</b>			
Revenue Less Expenditures	(\$271,110.99)	(\$275,058.42)	\$0.00		(\$330,070.00)		\$0.00			
Net Change in Fund Balance	(\$271,110.99)	(\$275,058.42)	\$0.00		(\$330,070.00)		\$0.00			

GENERAL FUND

Statement of Revenue and Expenditures

	Year-To-Date		Year-To-Date		Year-To-Date		Annual Budget		Annual Budget	
	Jan 2016	Oct 2016	Jan 2016	Oct 2016	Jan 2016	Oct 2016	Jan 2016	Dec 2016	Jan 2016	Dec 2016
<b>LAW ENFORCE - COURT</b>										
<b>Expenses</b>										
MATERIALS & SUPPLIES EXPENSE	647.82		916.66		(268.84)		1,100.00		(452.18)	
MISCELLANEOUS EXPENSE	0.00		333.30		(333.30)		400.00		(400.00)	
NEW EQUIPMENT PURCHASE	0.00		2,500.00		(2,500.00)		3,000.00		(3,000.00)	
PAYROLL EXP - REGULAR	93,328.91		86,041.70		7,287.21		103,250.00		(9,921.09)	
SPECIAL COURT COSTS	0.00		5,416.66		(5,416.66)		6,500.00		(6,500.00)	
TRAVEL, TRAINING & MEETINGS	0.00		1,625.00		(1,625.00)		1,950.00		(1,950.00)	
<b>Expenses</b>	<b>\$93,976.73</b>		<b>\$96,833.32</b>		<b>(\$2,856.59)</b>		<b>\$116,200.00</b>		<b>(\$22,223.27)</b>	
Revenue Less Expenditures	(\$93,976.73)		(\$96,833.32)		\$0.00		(\$116,200.00)		\$0.00	
Net Change in Fund Balance	(\$93,976.73)		(\$96,833.32)		\$0.00		(\$116,200.00)		\$0.00	

GENERAL FUND

Statement of Revenue and Expenditures

	Year-To-Date		Year-To-Date		Year-To-Date		Annual Budget		Annual Budget	
	Jan 2016	Oct 2016	Jan 2016	Oct 2016	Jan 2016	Dec 2016	Jan 2016	Dec 2016	Jan 2016	Dec 2016
<b>LAW ENFORCE - POLICE</b>										
<b>Expenses</b>										
BREATHALYZER EXPENSES	464.58		666.70		(202.12)		800.00		(335.42)	
DRUG TASK FORCE	0.00		1,666.66		(1,666.66)		2,000.00		(2,000.00)	
FUEL EXPENSES	19,941.00		31,250.00		(11,309.00)		37,500.00		(17,559.00)	
MATERIALS & SUPPLIES EXPENSE	30,488.89		26,578.30		3,910.59		31,894.00		(1,405.11)	
MISCELLANEOUS EXPENSE	11.00		833.30		(822.30)		1,000.00		(989.00)	
NEW EQUIPMENT PURCHASE	32,662.71		22,500.00		10,162.71		27,000.00		5,662.71	
PAYROLL EXP - REGULAR	555,447.13		605,209.20		(49,762.07)		726,251.00		(170,803.87)	
PAYROLL EXP - SRO	52,530.35		58,800.00		(6,269.65)		70,560.00		(18,029.65)	
REPAIR & MAINT - AUTOMOBILES	16,176.13		13,333.30		2,842.83		16,000.00		176.13	
REPAIR & MAINT - EQUIPMENT	2,329.51		2,500.00		(170.49)		3,000.00		(670.49)	
TRAVEL, TRAINING & MEETINGS	335.00		7,916.70		(7,581.70)		9,500.00		(9,165.00)	
UNIFORMS/GEAR EXPENSE	5,173.59		7,916.70		(2,743.11)		9,500.00		(4,326.41)	
<b>Expenses</b>	<b>\$715,559.89</b>		<b>\$779,170.86</b>		<b>(\$63,610.97)</b>		<b>\$935,005.00</b>		<b>(\$219,445.11)</b>	
Revenue Less Expenditures	(\$715,559.89)		(\$779,170.86)		\$0.00		(\$935,005.00)		\$0.00	
Net Change in Fund Balance	(\$715,559.89)		(\$779,170.86)		\$0.00		(\$935,005.00)		\$0.00	

GENERAL FUND

Statement of Revenue and Expenditures

	Year-To-Date Jan 2016 Oct 2016 Actual	Year-To-Date Jan 2016 Oct 2016 Budget	Year-To-Date Jan 2016 Oct 2016 Variance	Annual Budget Jan 2016 Dec 2016	Annual Budget Jan 2016 Dec 2016 Variance
<b>LIBRARY</b>					
<b>Expenses</b>					
LIBRARY TRANSFER	30,000.00	25,000.00	5,000.00	30,000.00	0.00
<b>Expenses</b>	<b>\$30,000.00</b>	<b>\$25,000.00</b>	<b>\$5,000.00</b>	<b>\$30,000.00</b>	<b>\$0.00</b>
Revenue Less Expenditures	(\$30,000.00)	(\$25,000.00)	\$0.00	(\$30,000.00)	\$0.00
Net Change in Fund Balance	(\$30,000.00)	(\$25,000.00)	\$0.00	(\$30,000.00)	\$0.00

GENERAL FUND

Statement of Revenue and Expenditures

PARKS DEPT	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2016	Jan 2016	Jan 2016	Jan 2016	Jan 2016
	Actual	Budget	Variance	Dec 2016	Dec 2016
<b>Expenses</b>					
FUEL EXPENSES	2,019.02	2,500.00	(480.98)	3,000.00	(980.98)
MATERIALS & SUPPLIES EXPENSE	2,289.09	4,166.66	(1,877.57)	5,000.00	(2,710.91)
MISCELLANEOUS EXPENSE	0.00	833.30	(833.30)	1,000.00	(1,000.00)
NEW EQUIPMENT PURCHASE	0.00	8,333.30	(8,333.30)	10,000.00	(10,000.00)
PAYROLL EXP - REGULAR	37,716.52	41,719.20	(4,002.68)	50,063.00	(12,346.48)
PAYROLL EXP - SPORTS COMPLEX	51,970.02	49,044.20	2,925.82	58,853.00	(6,882.98)
PROFESSIONAL SERVICES	395.00	2,583.30	(2,188.30)	3,100.00	(2,705.00)
REPAIR & MAINT - EQUIPMENT	4,407.59	4,166.70	240.89	5,000.00	(592.41)
SPORTS PARK FUEL	986.75	1,666.70	(679.95)	2,000.00	(1,013.25)
SPORTS PARK MATERIALS	13,861.96	13,333.30	528.66	16,000.00	(2,138.04)
SPORTS PARK NEW EQUIP	2,074.81	10,000.00	(7,925.19)	12,000.00	(9,925.19)
SPORTS PARK PROF SERV	33,881.08	29,166.70	4,714.38	35,000.00	(1,118.92)
SPORTS PARK REPAIR/MAINT	2,623.34	11,666.66	(9,043.32)	14,000.00	(11,376.66)
SPORTS PARK UNIFORMS	650.85	625.00	25.85	750.00	(99.15)
SPORTS PARK UTILITIES	12,135.17	17,445.00	(5,309.83)	20,934.00	(8,798.83)
UNIFORMS/GEAR EXPENSE	500.00	625.00	(125.00)	750.00	(250.00)
UTILITIES EXPENSES	2,237.72	2,500.00	(262.28)	3,000.00	(762.28)
<b>Expenses</b>	<b>\$167,748.92</b>	<b>\$200,375.02</b>	<b>(\$32,626.10)</b>	<b>\$240,450.00</b>	<b>(\$72,701.08)</b>
Revenue Less Expenditures	(\$167,748.92)	(\$200,375.02)	\$0.00	(\$240,450.00)	\$0.00
Net Change in Fund Balance	(\$167,748.92)	(\$200,375.02)	\$0.00	(\$240,450.00)	\$0.00

GENERAL FUND

Statement of Revenue and Expenditures

	Year-To-Date Jan 2016 Oct 2016	Year-To-Date Jan 2016 Oct 2016	Year-To-Date Jan 2016 Oct 2016	Annual Budget Jan 2016 Dec 2016	Annual Budget Jan 2016 Dec 2016
	Actual	Budget	Variance		Variance
<b>TRANSFERS BETWEEN FUNDS</b>					
<b>Revenue</b>					
STREET CITY SALES TAX	142,328.17	0.00	142,328.17	0.00	142,328.17
STREET COUNTY TURNBACK	34,091.17	0.00	34,091.17	0.00	34,091.17
<b>Revenue</b>	<b>\$176,419.34</b>	<b>\$0.00</b>	<b>\$176,419.34</b>	<b>\$0.00</b>	<b>\$176,419.34</b>
<b>Gross Profit</b>	<b>\$176,419.34</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Expenses</b>					
STREET CITY SALE TAX	142,328.17	0.00	142,328.17	0.00	142,328.17
STREET COUNTY TURNBACK	34,091.17	0.00	34,091.17	0.00	34,091.17
<b>Expenses</b>	<b>\$176,419.34</b>	<b>\$0.00</b>	<b>\$176,419.34</b>	<b>\$0.00</b>	<b>\$176,419.34</b>



GENERAL FUND

Statement of Revenue and Expenditures

	Year-To-Date Jan 2016 Oct 2016 Actual	Year-To-Date Jan 2016 Oct 2016 Budget	Year-To-Date Jan 2016 Oct 2016 Variance	Annual Budget Jan 2016 Dec 2016	Annual Budget Jan 2016 Dec 2016 Variance
<b>Fund Balances</b>					
Beginning Fund Balance	3,416,518.68	0.00	0.00	0.00	0.00
Net Change in Fund Balance	136,583.45	(0.40)	0.00	0.00	0.00
Ending Fund Balance	3,553,102.13	0.00	0.00	0.00	0.00

**Statement of Revenue and Expenditures**

*Report Options*

Fund: GENERAL FUND  
Period: 01/01/16 to 10/31/16  
Detail Level: Level 1 Accounts  
Display Account Categories: No  
Display Subtotals: No  
Revenue Reporting Method: Actual - Budget  
Expense Reporting Method: Actual - Budget  
Budget: GENERAL FUND BUDGET

**STREET FUND**  
**Balance Sheet**  
**10/31/16**

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Book Value  
Oct 2016  
Actual

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**Assets**

**Current Assets**

**Cash**

STREET FUND CHECKING ACCT	278,671.36
<b>Total Current Assets</b>	<b>\$278,671.36</b>
<b>Total Assets</b>	<b>\$278,671.36</b>

**Fund Balance**

**Suplus Carryover**

CY SURPLUS (DEFICIT)	(407,979.18)
FUND BALANCE	686,650.54
<b>Total Fund Balance</b>	<b>\$278,671.36</b>
<b>Total Liabilities and Equity</b>	<b>\$278,671.36</b>

**STREET FUND**  
**Statement of Revenue and Expenditures**

	Year-To-Date Jan 2016 Oct 2016 Actual	Year-To-Date Jan 2016 Oct 2016 Budget	Year-To-Date Jan 2016 Oct 2016 Variance	Annual Budget Jan 2016 Dec 2016	Annual Budget Jan 2016 Dec 2016 Variance
<b>Revenue &amp; Expenditures</b>					
<b>Revenue</b>					
GRANTS	179,528.60	0.00	179,528.60	0.00	179,528.60
INTEREST REVENUES	61.67	83.30	(21.63)	100.00	(38.33)
MISCELLANEOUS REVENUES	636.00	83.30	552.70	100.00	536.00
STREET CITY SALES TAX	142,328.17	126,666.70	15,661.47	152,000.00	(9,671.83)
STREET COUNTY TURNBACK	34,091.17	33,333.30	757.87	40,000.00	(5,908.83)
STREET STATE TURNBACK	329,935.85	322,869.16	7,066.69	387,443.00	(57,507.15)
<b>Revenue</b>	<b>\$686,581.46</b>	<b>\$483,035.76</b>	<b>\$203,545.70</b>	<b>\$579,643.00</b>	<b>\$106,938.46</b>
<b>Gross Profit</b>	<b>\$686,581.46</b>	<b>\$483,035.76</b>	<b>\$0.00</b>	<b>\$579,643.00</b>	<b>\$0.00</b>
<b>Expenses</b>					
FUEL EXPENSES	4,397.85	7,500.00	(3,102.15)	9,000.00	(4,602.15)
INSURANCES EXPENSE	390.00	2,500.00	(2,110.00)	3,000.00	(2,610.00)
MATERIALS & SUPPLIES EXPENSE	14,092.98	10,833.30	3,259.68	13,000.00	1,092.98
MISCELLANEOUS EXPENSE	0.00	416.70	(416.70)	500.00	(500.00)
NEW EQUIPMENT PURCHASE	24,850.00	29,166.70	(4,316.70)	35,000.00	(10,150.00)
PAYROLL EXP - REGULAR	135,823.72	148,660.80	(12,837.08)	178,393.00	(42,569.28)
PROFESSIONAL SERVICES	313,371.96	16,666.70	296,705.26	20,000.00	293,371.96
REPAIR & MAINT - EQUIPMENT	2,890.69	8,333.30	(5,442.61)	10,000.00	(7,109.31)
STREET LIGHTS	40,276.94	83,333.30	(43,056.36)	100,000.00	(59,723.06)
STREET/ROAD REPAIRS	253,754.80	169,375.00	84,379.80	203,250.00	50,504.80
TRAVEL, TRAINING & MEETINGS	0.00	416.70	(416.70)	500.00	(500.00)
UNIFORMS/GEAR EXPENSE	1,878.94	1,666.70	212.24	2,000.00	(121.06)
UTILITIES EXPENSES	3,191.07	4,166.70	(975.63)	5,000.00	(1,808.93)
<b>Expenses</b>	<b>\$794,918.95</b>	<b>\$483,035.90</b>	<b>\$311,883.05</b>	<b>\$579,643.00</b>	<b>\$215,275.95</b>
<b>Revenue Less Expenditures</b>	<b>(\$108,337.49)</b>	<b>(\$0.14)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Net Change in Fund Balance</b>	<b>(\$108,337.49)</b>	<b>(\$0.14)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Fund Balances</b>					
Beginning Fund Balance	387,008.85	0.00	0.00	0.00	0.00
Net Change in Fund Balance	(108,337.49)	(0.14)	0.00	0.00	0.00
Ending Fund Balance	278,671.36	0.00	0.00	0.00	0.00

**LIBRARY FUND**  
**Balance Sheet**  
**10/31/16**

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Book Value  
Oct 2016  
Actual

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**Assets**

**Current Assets**

**Cash**

LIBRARY CHECKING ACCT	134,893.29
<b>Total Current Assets</b>	<b>\$134,893.29</b>
<b>Total Assets</b>	<b>\$134,893.29</b>

**Fund Balance**

**Suplus Carryover**

CY SURPLUS (DEFICIT)	90,332.57
FUND BALANCE	44,560.72
<b>Total Fund Balance</b>	<b>\$134,893.29</b>
<b>Total Liabilities and Equity</b>	<b>\$134,893.29</b>

**LIBRARY FUND**  
**Statement of Revenue and Expenditures**

	Year-To-Date Jan 2016 Oct 2016 Actual	Year-To-Date Jan 2016 Oct 2016 Budget	Year-To-Date Jan 2016 Oct 2016 Variance	Annual Budget Jan 2016 Dec 2016	Annual Budget Jan 2016 Dec 2016 Variance
<b>Revenue &amp; Expenditures</b>					
<b>Revenue</b>					
FINES/LOST ITEMS	4,367.38	2,500.00	1,867.38	3,000.00	1,367.38
INTEREST REVENUES	18.91	0.00	18.91	0.00	18.91
MISCELLANEOUS REVENUES	1,060.51	0.00	1,060.51	0.00	1,060.51
TRANS FROM GENERAL FUND	30,000.00	25,000.00	5,000.00	30,000.00	0.00
WASHINGTON CO LIBRARY REVE	120,202.00	120,333.34	(131.34)	144,400.00	(24,198.00)
<b>Revenue</b>	<b>\$155,648.80</b>	<b>\$147,833.34</b>	<b>\$7,815.46</b>	<b>\$177,400.00</b>	<b>(\$21,751.20)</b>
<b>Gross Profit</b>	<b>\$155,648.80</b>	<b>\$147,833.34</b>	<b>\$0.00</b>	<b>\$177,400.00</b>	<b>\$0.00</b>
<b>Expenses</b>					
BOOKS AND MEDIA	21,066.18	26,666.70	(5,600.52)	32,000.00	(10,933.82)
GRANT EXPENSE	529.57	0.00	529.57	0.00	529.57
INSURANCES EXPENSE	1,950.00	1,666.70	283.30	2,000.00	(50.00)
MATERIALS & SUPPLIES EXPENSE	6,834.21	5,833.30	1,000.91	7,000.00	(165.79)
MISCELLANEOUS EXPENSE	290.48	416.70	(126.22)	500.00	(209.52)
NEW EQUIPMENT PURCHASE	1,677.09	1,666.70	10.39	2,000.00	(322.91)
PAYROLL EXP - REGULAR	77,751.24	98,333.30	(20,582.06)	118,000.00	(40,248.76)
POSTAGE EXPENSE	110.45	250.00	(139.55)	300.00	(189.55)
PROGRAMS EXPENSE	728.49	833.30	(104.81)	1,000.00	(271.51)
REPAIR & MAINT - BUILDING	3,715.59	5,000.00	(1,284.41)	6,000.00	(2,284.41)
TECHNICAL SUPPORT	0.00	333.30	(333.30)	400.00	(400.00)
TRAVEL, TRAINING & MEETINGS	138.50	333.30	(194.80)	400.00	(261.50)
UTILITIES EXPENSES	6,083.04	6,500.00	(416.96)	7,800.00	(1,716.96)
<b>Expenses</b>	<b>\$120,874.84</b>	<b>\$147,833.30</b>	<b>(\$26,958.46)</b>	<b>\$177,400.00</b>	<b>(\$56,525.16)</b>
<b>Revenue Less Expenditures</b>	<b>\$34,773.96</b>	<b>\$0.04</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Net Change in Fund Balance</b>	<b>\$34,773.96</b>	<b>\$0.04</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Fund Balances</b>					
Beginning Fund Balance	100,119.33	0.00	0.00	0.00	0.00
Net Change in Fund Balance	34,773.96	0.04	0.00	0.00	0.00
Ending Fund Balance	134,893.29	0.00	0.00	0.00	0.00



## **Farmington Finance Committee**

### Meeting Minutes

*October 26, 2016*

**Committee Members:** Patsy Pike, Chair, Members: Ron Petrie, Kelly Penn and Bill Bequette

**Others present:** Business Manager Melissa McCarville, and Public Works Supervisor Floyd Shelley

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### **Discussion**

Quorum was present. We met to request approval on sealing and striping Sports Complex parking lot. The attached bid was reviewed.

### **Action**

Motion was made by Kelly Penn accept the bid from Sisemore Paving for the two coat seal at a cost of \$16,500. Ron Petrie seconded and all were in favor.

Floyd Shelley  
City of Farmington - Sports Complex  
354 West Main Street  
Farmington, AR 72730  
(479) 846-7026  
Email: [floydshelley@cityoffarmington-ar.gov](mailto:floydshelley@cityoffarmington-ar.gov)

**October 6, 2016**

We hereby propose to furnish the material and perform the labor necessary for the completion of the parking lot of Farmington Sports Complex in Farmington, AR.

Clean approximately 92,627 sq. ft. of asphalt parking lot. Filling cracks with hot pour rubberized crack sealant. Seal coating asphalt with commercial grade coal tar sealer with silica sand and polymer additive mixture. Striping lot with traffic paint.

Price \$ 14,500.00 - 1 coat seal coating  
\$ 16,500.00 - 2 coats seal coating

### Payments

Payments are to be made in full upon completion.

Respectfully submitted  
Sisemore Paving Maintenance, LLC  
Per Terry Sisemore

### ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified with \_\_\_\_\_ coats of sealer.

Date \_\_\_\_\_ Signature \_\_\_\_\_





City of Farmington  
354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865  
479-267-3805 (fax)

## MEMO

To: Farmington City Council  
Ernie Penn, Mayor  
Kelly Penn, City Clerk

From: Floyd Shelley

Re: Request approval to remove and take bids on Vermeer Stump Grinder from Public Works inventory

Date: November 14, 2016

### **Recommendation**

Requesting approval to remove and take bids on Vermeer Stump Grinder (tag# 366, Serial # 1VRN071F241008229) from Public Works inventory

### **Discussion**

Grinder is worn out and too expensive to repair.

### **Budget Impact**

none

## INTERLOCAL AGREEMENT

**THIS AGREEMENT**, is made pursuant to A.C.A. §14-14-910 and A.C.A. § 25-20-101 et. seq., by and between the County of Washington, Arkansas (County) and the City of Farmington, Arkansas (City).

### **WITNESSETH:**

- (1) **WHEREAS**, the City desires that the County exercise jurisdiction within the corporate boundaries of the City for purposes of regulating Community Sewer Systems; and
- (2) **WHEREAS**, the County has already passed ordinances concerning Community Sewer Systems and rules and regulations have been promulgated concerning such; and
- (3) **WHEREAS**, County personnel have gained substantial experience and expertise in administering Community Sewer Systems, regulations and bonding requirements.

**NOW THEREFORE, BE IT KNOWN BY ALL PERSONS BY THESE PRESENTS**, that for and in consideration of the above and for the mutual obligations hereby created and the mutual benefits so derived, the parties agree as follows:

(A) It is the intent of the parties to create a long-term relationship with regard to the matter discussed herein. Either party may, by majority vote of its respective governing body, elect to modify, or terminate this Agreement. In order for this Agreement to be modified, the governing bodies of both the City and the County must so indicate by a majority vote of their respective governing bodies. This agreement shall be in full force and effect for five (5) years from the date of the last party ratifying it, subject to the ability of either party to withdraw as set forth below. If the parties shall desire to terminate this Agreement, the party or parties so desiring to withdraw shall give the other party six (6) months written notification for its intent to withdraw, which notice shall be mailed to the Chief Executive official of each party. Furthermore, if neither party shall notify the other of its intent to withdraw from this Agreement at the end of the five (5) year term specified herein, the Agreement shall automatically renew for a period of one (1) year, and again each year thereafter, until withdrawn from by either party.

(B) In the event of the termination of this Agreement, the parties shall each receive their separate property (if any), whether leased, rented, purchased, or borrowed.

(C) The County shall be entitled to a \$2.00 monthly fee per customer of a Community Sewer System for its proportional administrative costs (as described below) including, but not limited to salaries and fringe benefits for any staff retained to assist in administering the county ordinances and regulations.

(D) It is the intention of the parties that the \$2 per customer per month to be levied by the County and collected from the Responsible Entity (RE) of the Community Sewer System will cover any administrative costs herein. In the event that such is not the case, the City cannot be further financially obligated without the consent of its governing body.

(E) The County will provide regulatory services to the City for any Community Sewer Systems within the incorporated City limits per the County ordinances and rules and regulations promulgated thereto.

(F) A Board shall be created to oversee this joint co-operative effort and shall consist of the County Judge, the Mayor of Farmington and a third person mutually agreed upon. The Interlocal Board shall meet as needed. Meetings shall be called at least annually and further may be called as the need arises by any Board member.

(G) This Agreement may be amended from time to time by the governing bodies of the parties. The party desiring to amend this Agreement shall draft their proposed amendment and, after passage by their governing body, submit the proposed amendment to the other parties, whereupon said parties governing body shall vote upon said proposed amendment. Should the amendment be accepted by all parties, it will thereafter become a part and parcel of this Agreement. Should any party fail to approve a proposed amendment, it will have no force or effect.

(H) The various provisions and parts of this Agreement are hereby declared to be severable and if any section or part of a section, provision or part of a provision herein, is held to be invalid such holding shall not invalidate or effect the remainder of this Agreement.

(I) In accordance with A.C.A. § 25-20-101 et. seq. this Agreement shall be submitted for approval to the Attorney General.

**IN WITNESS HERETO**, Washington County, Arkansas and the City of Farmington, Arkansas, have executed this document by their duly elected officers who are authorized to represent the respective parties hereto in assuring the rights and obligations set forth herein this \_\_\_\_ day of \_\_\_\_\_, 2016.

**WASHINGTON COUNTY,  
ARKANSAS**

\_\_\_\_\_  
**MARILYN EDWARDS**, County Judge

**CITY OF FARMINGTON,  
ARKANSAS**

\_\_\_\_\_  
**ERNIE PENN**, Mayor

ATTEST:

\_\_\_\_\_  
**Kelly Penn**, City Clerk



KEY ARCHITECTURE, INC. P.O. BOX 748 FAYETTEVILLE, ARKANSAS 72702 PH: 479.444.6066 FAX: 479.444.1445

November 2, 2016

Mr. Ernie Penn, Mayor  
and City Council  
City of Farmington  
354 W. Main  
Farmington, AR 72730

Re: Services for New Public Works Facility, North Broyles Street

Mayor Penn and Council:

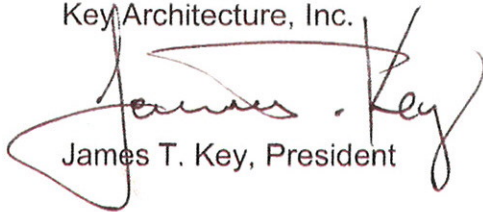
We are pleased to submit our Proposal and Agreement for Services for your new Public Works Facility. We have incorporated all services for design, documentation, bidding and construction including consulting engineering required for Civil, Structural and Mechanical/Electrical systems.

We have included Bates and Associates as the Civil consultant, JLA Engineers, Inc. for Structural services, and Tim Geary Engineering for Mechanical, Electrical and Plumbing systems work.

The fees proposed are within the parameters of those outlined by Arkansas Building Authority for such work and include all anticipated needs, excluding reimbursable expenses for printing and advertisements for bid.

Should you have any questions, please do not hesitate to contact me personally. I will plan on attending the Council Meeting this month and look forward to working once again with the City of Farmington.

Respectfully,  
Key Architecture, Inc.



James T. Key, President

**PROPOSAL and AGREEMENT  
TO PROVIDE ARCHITECTURAL SERVICES  
For  
New Public Works Building for  
City of Farmington  
N. Broyles St., Farmington, Arkansas**

November 1, 2016

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**Project Description**

To provide Architectural services for a new Public Works Building for the City of Farmington. Services are for a new building containing the department of Public Works offices as well as storage space for City vehicles and equipment. This space is to be approximately 9,000 sq. ft. with 8,000 sq. ft. of storage space and 1,000 sq. ft. of office space located on N. Broyles St. in Farmington, Arkansas. Fee proposed and work required are based upon a meeting held on May 27 between Melissa McCarville with the City of Farmington and Jim Key & Eric Pace with Key Architecture, Inc. at the Farmington City Hall and subsequent communications. Requirements from the Client or others, or changes in the scope of services, the intended use, and type of facilities could result in additional time and services.

Architectural services will include Code Review, Design Development, production of Construction Documents, Consultant Coordination, Client Review & Coordination, Bidding and Contract Negotiation, and Construction Administration.

Any additional services required may be provided as addressed under Additional Services below.

**Services to be provided:**

- **Client Review and Coordination** Meetings with Client for coordination of all requirements, review and approvals of Conceptual drawings, Development drawings, and Construction Documents.
- **Code Review** Requirements for all subsequent services will be determined utilizing codes enforced at execution of this agreement. Such code review will be conducted once services have begun and upon approval of site configuration and developed preliminary plan by Client.
- **Design Development** The Conceptual Design will be developed and refined and a final design solution presented for Client's approval prior to further services and Construction Document development.
- **Construction Documents** Production of Working Drawings to include dimensioned and denoted plans as necessary for construction, including details and schedules. The Architect will work with engineering consultants for design and production of building systems documents once Design Development is finished.
- **Specifications** A project Manual will be prepared with contract parameters and bidding information together with all material specifications.
- **Consultant Coordination** The design and production of documents for civil, structural, mechanical, electrical, and plumbing. We have solicited services from all engineering consultants and their proposals for services are hereby made part of this agreement.
- **Bidding and Contract Negotiation:** Coordination with Owner in advertisement and solicitation of bids from invited General Contractors. Architect will prepare Instructions to Bidders working with the Owner to define form of bid, insurance requirements, bonds, deadlines, etc. and will conduct a Pre-Bid meeting at the site with all parties. This will include preparation and issuance of Addenda for clarifications or revisions to documents in response to bidders inquiries and/or directions from Owners, and answering all questions and inquiries during bidding. Architect will

*continued*

**Proposal for Architectural Services  
New Public Works Building for  
City of Farmington  
N. Broyles St., Farmington, Arkansas**

assist in review and assessment of bids and verify licensure of low bidder(s) as necessary to enable Owner to enter into contract for construction.

- **Construction Administration** The Architect has included visits to the site for assistance with coordination of work and consultation regarding design intent during Construction. Review of Shop Drawings and Submittals, Field Orders, Requests For Information, and review of Request and Certification for Payments.

**Architectural Fee – Lump Sum**

- Code Review, Design Development, Construction Documents, Consultant, City & Client Coordination, Construction Admin. \$33,750.00

**Engineering Consultants' Fees\*\* - Lump Sum**

- Civil – Bates & Associates \$14,175.00
- Structural – JLA Engineers \$3,675.00
- Mechanical/Electrical- Geary Engineering \$5,827.50
- Engineering Subtotal** **\$23,677.50**

**TOTAL FEE** **\$57,427.50**

\*\*Includes 5% markup by Key Architecture, Inc.

*Note:* Services to be provided as outlined for fee indicated. This architectural fee is based on a projection of time to provide the services stipulated herein. This fee may vary with a change of scope in the project or services resulting from the Client and/or others' requirements through review and approval. Extensive redesign or development of multiple preliminary schemes beyond initial layout provided may require additional services. Building permitting submittals and review response and coordination are not included herein. Other services, if required, will be provided at the rates included below for Additional Services.

**Additional Hourly Services:**

- **Additional Hourly** Other supplemental services including Change Order Requests and Change Orders required during construction due to changes and/or requirements by the Client, the General Contractor or others will be provided hourly as Additional Services.
- **Interior Services** Selection of interior finishes and furnishings may be provided hourly as Additional Services

**Retainer**

The Architect will not require a retainer to begin work, however, an executed copy of this agreement will be required to be returned to the offices of KAI signed by an officer of the corporation.

**Engineering Services**

Engineering beyond that included herein, if required shall, be considered additional services. Agreements for services herein have been solicited from Civil, Mechanical & Electrical and Structural Engineering consultants and will be finalized upon execution of this agreement for services. All scheduling will be coordinated and confirmed by the Architect. Any services removed from the contract

*continued*

**Proposal for Architectural Services  
New Public Works Building for  
City of Farmington  
N. Broyles St., Farmington, Arkansas**

shall become the responsibility of the Owner and additional time may be required for coordination by the Architect.

**Structural Qualifications:** The design of the foundation system for the proposed structure will be based upon a conventional spread foundation type system or as required by soils report provided by Client. The structure is expected to be concrete slab on grade foundation with a pre-engineered metal building construction. Changes in the structural system(s) requiring redesign or a change in the type of foundation system may require additional fees.

It is recommended that a Geo-technical Engineering soils investigation be conducted and a report prepared prior to design. Extensive cutting or site manipulation requiring additional site retaining walls or structural elements will incur additional time and expense and may necessitate such an investigative report. *If the Client declines to have a Soils Test performed prior to design and production of construction documents as recommended, conservative figures will be used. It should be understood that unforeseen site conditions, or soil types encountered during construction, could result in additional costs in design, documentation and construction with or without such soils testing.*

**Mechanical and Electrical Qualifications:** Mechanical and Electrical Engineering services to include plumbing, HVAC and electrical engineering design and complete working drawings for the proposed facilities, as described herein. Client to provide detailed equipment data showing all gas, electrical & plumbing requirements, loads and connections.

**Civil Qualifications:** Civil services include engineering and developing of plans for the proposed site. This includes associated LSD requirements like site utility plans, grading, drainage, and erosion control plans, landscape plans, and drainage reports. The Engineer and the Architect assume no liability for use of client provided information. Services to include necessary drainage and storm water reports and engineering.

**Client Responsibilities**

The Client is responsible for providing any and all documentation on the site, required programmed spaces, facilities and parameters, and for thorough review of this agreement and all documents produced as a part of these services. Information on all equipment shall be provided for Architect and Engineers' use in providing design & construction document services. Any services beyond those outlined herein if required will be coordinated with Consultants as Additional Services. All fees associated with submittals for review, construction permitting and approvals, geo-technical testing, advertisement for bids, reproductions and printing, etc. will be the responsibility of the Client.

**Additional Services/Reimbursable Expenses**

Services other than those specified herein will be billed hourly. Reimbursable expenses are billed monthly or semi-monthly with scheduled invoices and are outlined below. A 5% markup for administration will be included on all direct reimbursable expenses incurred. All fees and projected times are based on a 40 hour production week with scheduling determined by the Architect.

Any change in the scope of this project or in the scope of these services will be agreed upon by both parties. Any service deleted from this Agreement will become the responsibility of the Client. Any changes by the Client or as required by others after approval by the Client to proceed, will be considered additional services. Payment for additional services shall be hourly, or as otherwise agreed upon, based upon the rate schedule below.

*continued*



**Proposal for Architectural Services  
New Public Works Building for  
City of Farmington  
N. Broyles St., Farmington, Arkansas**

Reimbursable expenses are anticipated to be in the range of 1 % to 2% of the total fee.

**Hourly Rate Schedule:**

- Principal Architect	147 \$/hr
- Senior Architect	128 \$/hr
- Senior Project Manager	104 \$/hr
- Project Manager	82 \$/hr
- Intern/CADD	70 \$/hr
- Administrator	48 \$/hr

**Reimbursable Expenses:**

- Long distance telephone calls
- Xerox copying, color & laser printing
- Blueprinting/large format copying - .45 \$/sf
- Plotting – b/w .90 \$/sf; color 4.50 \$/sf
- Travel @ .58 \$/mile beyond 25 mile radius

Other services not included in proposal:

Review, permitting and utility fees; Certified Mailings for adjoiner notifications; Easement or Right of Way dedication Plat; NPDES, FEMA or Corps of Engineers Studies or permits; Geotechnical testing; offsite surveying and engineering; construction staking; Variance committee or appeal meetings representation; Wetland delineation or investigation; lot combinations or re-plats; rezoning; and water & sanitary sewer main line extensions.

**Method of Payment**

Billing for services rendered will occur on or about the 1<sup>st</sup> and 15<sup>th</sup> of each month. Payments are expected within 30 days of date on invoice unless prior arrangements have been made. Prompt payment is expected. Finance charges may be assessed on outstanding invoices after 60 days of the invoice date per attached Schedule of Conditions.

**Termination of Agreement**

This Agreement may be terminated by written notice from either party to the other in the event the other party fails to comply with the terms of the Agreement herein outlined. Upon completion or termination of Contract by either party, outstanding fees for services rendered shall be due and payable within 10 days. All documents including original tracings, drawings, files, etc. shall remain the property of the Architect.

*continued*

**Proposal for Architectural Services**  
**New Public Works Building for**  
**City of Farmington**  
**N. Broyles St., Farmington, Arkansas**

**Acceptance and Authorization to Proceed**

This Proposal for services is valid for a period of 30 days from the date prepared and the rates included herein are effective for a period of twelve (12) months. If contracted services extend beyond that period, rates will be adjusted accordingly.

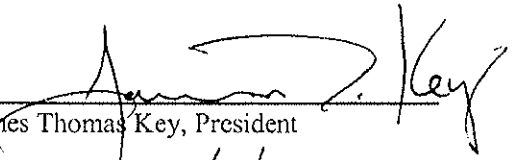
Warranty and Liability subject to the conditions stipulated in any cover letter hereto, in consultants agreements, and to attached Schedules of Conditions.

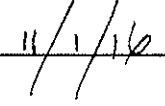
Key Architecture, Inc. maintains \$1,000,000 professional liability coverage with Argenia, LLC., National Casualty Company.

In signing the Agreement, both parties agree to all conditions stated herein:

\_\_\_\_\_  
Signature                                      Date

\_\_\_\_\_  
Name and Title – Printed

  
\_\_\_\_\_  
James Thomas Key, President

  
\_\_\_\_\_  
Date

**Client:**

City of Farmington  
354 W. Main St.  
Farmington, Arkansas 72730



KEY ARCHITECTURE, INC.

P.O. BOX 748 FAYETTEVILLE, ARKANSAS 72702 PH: 479.444.6066 FAX: 479.444.1445

**Proposal for Architectural Services  
New Public Works Building for  
City of Farmington  
N. Broyles St., Farmington, Arkansas**

## **Schedule of Conditions**

Architectural services of Key Architecture, Inc. shall be performed in a manner consistent with that level of care and skill ordinarily exercised by other professional consultants performing comparable service under comparable circumstances at the time services are performed under this agreement. No other representations to the Client, expressed or implied, and no warranty or guarantee not expressly stated herein is included or intended in the agreement.

Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to arbitration or the institution of legal or equitable proceedings by either party. The parties shall share the mediator's fee and any filing fees equally. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

The Architect and the Owner waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement.

The total cumulative liability of James Thomas Key, Architect and Key Architecture, Inc. to Client and all third parties with respect to services performed or to be performed pursuant to this agreement, whether for breach of contract, warranty, indemnity, contribution, tort, design defect, or otherwise, shall not exceed one hundred percent (100%) of gross compensation actually received by same under this agreement.

It is expressly understood that the Architect shall perform Construction Administration Services only as included herein and to the extent specifically requested by the Client as Additional Services. Accordingly, the Architect shall not be liable to the Client, to the Owner, or to any party working for or through the Client or the Owner, for errors or omissions in the Construction Documents, which are, or which upon the exercise of reasonable care should have been, discovered during the Construction of Work. Likewise, the Architect shall not be liable to the Client, to the Owner, or to any party working for or through the Client or the Owner, for any changes in design or construction made during Construction without the prior written approval of the Architect. The Client and/or the Owner shall hold harmless, indemnify and defend the Architect from and against any and all claims or causes of action for cost or damages which are discovered or upon the exercise of reasonable care should have been discovered by the Owner or Contractor, and which are not brought to the Architect's attention for review and action before further Work is performed; and the Client and/or the Owner shall hold harmless, indemnify and defend the Architect from and against any and all claims or causes of action for cost or damages arising from changes in construction and/or design not approved in writing by the Architect and/or for errors or omissions of the Contractor or of other Consultants to the Client and/or Owner.

Client shall have the right to use any and all materials arising from James Thomas Key and Key Architecture, Inc.'s efforts on this project only for the purposes expressly contemplated in this agreement. The Client or Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect.

The Owner shall be permitted to authorize the Contractor, Subcontractors, Sub-subcontractors and material or equipment suppliers to reproduce applicable portions of the Construction Documents appropriate to and for use in their execution of their work. The Client agrees to indemnify and defend any suit or claim (including attorney's fees) resulting from any use of said materials not expressly authorized by the agreement.

A late fee may be assessed on all balances over thirty (30) days past due.

The Architect will be allowed to place a sign on the project site.

All provisions under the heading "Schedule of Conditions" shall survive termination or completion of this agreement.



# Bates & Associates, Inc.

Civil Engineering - Land Surveying - Landscape Architecture

7230 S. Pleasant Ridge Dr. / Fayetteville, AR 72703  
PH: 479-442-9350 / FAX: 479-521-9350

October 27, 2016

Eric Pace, Project Manager  
Key Architecture, Inc.  
315 S. Gregg St.  
Fayetteville, AR 72701

**RE: Civil Proposal for Crisis Brewery**

Dear. Mr. Pace,

We appreciate the opportunity to provide you with engineering & surveying services for the proposed Project off Broyles Street in Farmington Arkansas. It is my understanding that we are to provide you with a Large Scale Development Plan for a 9,000 s.f. building and associated drives and parking. Also, the project will have to go through the City Planning process. We propose to provide the following services:

**1. Phase 1**

Surveying

1. Boundary Survey (13 acres)
  - Locate existing structures
  - Locate existing streets, drainage structures, etc.
  - Show approximate location of existing utilities
  - Show existing right of way, zoning, building setbacks, etc.
2. Topographic Survey (5 acres)
  - 1' contour intervals (in area of construction)
  - Locate trees

**2. Phase two**

- Meetings with client
- Prepare concept site plan showing building and parking locations.
- Prepare preliminary site plan with all utility locations, building layout, and parking lot layout. Drawings will include all owners expressed needs, development requirements, proposed locations for utilities, estimated drainage requirements, and possible signage location for the development.

### 3. Phase Three

#### 1. Large Scale Development Plan

- Prepare LSD, and grading application forms
- Prepare cover sheet (including but not limited to the following):
  - Contact info for owner, engineer, city, and utility companies.
  - Current zoning with setback table
  - Vicinity map
  - Parking calculation table with required and proposed parking
  - Flood zone certification
  - Legal Description
- Prepare site & utility plan (including but not limited to the following):
  - Show all existing utilities
  - Show proposed utility locations
  - Show water & sewer service line locations
  - Add state plane coordinates to two fire hydrants
  - Show setback and utility easements
  - Show existing and proposed buildings
- Grading, Drainage and Erosion Control (including but not limited to the following):
  - Proposed grades at 1' contour intervals.
  - Drainage plan with storm sewer designed if necessary
  - Detention pond design
  - Determine placement of silt fence, concrete washout, construction entrance and any other necessary erosion control items.
- Landscape Plan (including but not limited to the following):
  - Lot trees
  - Detention pond landscaping
  - Table showing calculations for landscape required, and landscape provided.
  - Detail of landscape area showing type, size and location of plants
  - Irrigation system or hose bibs
- Prepare Drainage Report
  - Pre vs Post developed conditions
  - Detention requirements
  - Soils map, FEMA map, Aerial photo
  - Drainage calculations
  - Low impact development calculations
    - Bioretention
    - Bioswale

- Prepare certified list of adjoining property owners
  - Notify adjoining property owners
- Technical review meeting
  - Attend meeting
  - Make revisions to the plans per meeting comments
- Planning Commission meeting
  - Attend meeting
  - Make revisions to the plans per meeting comments

## **2. Construction**

- Finalize plans per engineering requirements and add detail sheets.
- Prepare letter to City engineering for performance bonds
- Set up pre-construction meeting
- Attend pre-construction meeting
- Construction observation for public improvements (hourly @ \$60 per hr)
- Prepare Storm Water Pollution Prevention Plan
  - Site notice
  - Erosion control site plan
  - Inspection report sheets

## **3. Close out items before for C of O**

- As-built plans of public improvements
- As-built survey of public improvements
- Final site walk-through and punch list
- Prepare letter to City engineering with unit price construction cost for public improvements to get number for 2 year maintenance bond.
- Certifications
  - Engineering certification of public improvements
  - Surveying certification

**Professional Fee proposal:**

We proposed to provide engineering, surveying and landscape architectural services for:

Phase I:     \$ 2,500  
Phase 2-3:   \$11,000  
  
Total:         \$13,500

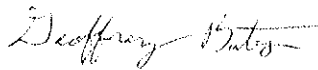
The proposal does not include the following items:

- City or state review fee's
- Certified mailings for adjoining notifications
- Variance request if required
- Easement or Right of Way dedication Plat if required
- Construction Staking (to be provided by Bates & Associates once site is designed and staking estimate will be provided to the owner).

Should you have any questions or require any additional information, please feel free to contact us at your convenience. If this Proposal is satisfactory to you, please sign below for our authorization to begin working.

Sincerely,

**Bates & Associates, Inc**



Geoffrey H. Bates, P.E.  
President of Engineering

\_\_\_\_\_  
Owner Signature

Address for invoicing

\_\_\_\_\_  
\_\_\_\_\_

By signing above, I agree to pay Bates & Associates, Inc. the fee as stated above within 30 days of receiving invoice.

This Agreement consisting of the proposed services stated above, constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.



## PROPOSAL FOR SERVICES

**DATE:** October 25, 2016      **Revised October 31, 2016**

**CLIENT:** Key Architecture, Inc  
P.O. Box 748  
Fayetteville, AR 72702

**PROJECT:** **Public Works Building  
Farmington, AR**

**SCOPE OF SERVICES:** Structural consultation, design, drawings, **spec review** and shop drawing review for 9,000 square foot metal building foundation. Site observation visits, if requested, will be billed hourly.

Conventional spread footing foundation and level pad assumed for the purposes of this proposal.

Professional liability insurance is maintained with a \$2,000,000.00 limit.

**COMPENSATION:** Lump sum:      **\$3,500.00**

Billed monthly based on percentage of construction document completion and due within 30 days.

Additional services and work beyond original scope will be billed hourly.

Hourly rates:	2016
Principle Engineer	\$156.
Engineer VI	\$134.
Engineer V	\$122.
Engineer IV	\$110.
Engr Intern	\$92.
Engineering Tech.	\$84.
Cad Operator	\$84.
Clerical	\$56.

Up to 5% hourly rate increase may be applied for 2017.

Respectfully submitted,

Joseph Looney, PE, President

If this proposal is acceptable please sign and return a copy at your convenience.

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_



# PROPOSAL OF SERVICES



5502 Walsh Lane, Suite 102  
Rogers, AR 72758

PROJECT NAME: **Farmington Public Works Whse.** PROJECT PHASE: **Prelim. Design**  
ADDRESS: **Farmington, AR** DESIGN PROJECT #  
OWNER REPRESENTATIVE: DATE: **October 27, 2016**  
DESIGN PROJECT MANAGER: Jim Key BY: Tim Geary

---

TO: Jim Key  
Key Architecture, Inc.  
P.O. Box 748  
Fayetteville, AR 72702

**SCOPE:** Provide mechanical, electrical, and plumbing design for a proposed 9,000 SF warehouse which includes 1,000 SF of office space. Warehouse shall be heated and ventilated with office area air conditioned. Shop drawing review is included in the scope of work. Site lighting & utility plans will be an additional charge at the rate shown below.

Fee includes all required submissions to State and City Building review officials and any submissions required in response to their comments as required.

Fee does not include reimbursable items such as shipping and reproduction. All other services will be charged at the hourly rates shown below as well as site inspections by a principal.

**MEP Fee:** \$4,500.00

**Energy Code Analysis Each:** \$300.00

**Site Lighting & Utility Plan Fee:** \$750.00

Hourly Rates

Principal - \$125/hr

CAD Designer - \$65/hr

Clerical - \$45/hr

Proposed by:  Accepted by: \_\_\_\_\_

Tim Geary, P.E.  
Geary Engineering

**GENERAL REVENUES**  
**GENERAL FUND**

		2017 GENERAL REVENUES		
		Budget	Budget	
		01/01/16	01/01/17	Calculated
		12/31/16	12/31/17	Total
<input type="checkbox"/>	Revenue			
<input type="checkbox"/>	Court Fines and Fees			
	CITY COURT FINES	48,000.00	36,000.00	36,000.00
	Court Fines and Fees Total	48,000.00	36,000.00	36,000.00
<input type="checkbox"/>	State Turnback			
	STATE TURNBACK	100,000.00	100,000.00	100,000.00
	State Turnback Total	100,000.00	100,000.00	100,000.00
<input type="checkbox"/>	Other Permits and Charges			
	ACCIDENT REPORT REVENUES	600.00	600.00	600.00
	ACT 833	17,000.00	17,000.00	17,000.00
	ANIMAL CONTROL REVENUES	2,500.00	2,500.00	2,500.00
	BUILDING INSPECTION FEES	60,000.00	60,000.00	60,000.00
	BUSINESS LICENSES	5,000.00	5,000.00	5,000.00
	DEVELOPMENT FEES	7,000.00	7,000.00	7,000.00
	GARAGE SALE PERMITS	3,000.00	3,000.00	3,000.00
	INTEREST REVENUES	2,000.00	2,000.00	2,000.00
	MISCELLANEOUS REVENUES	1,200.00	1,200.00	1,200.00
	PARK RENTAL	1,200.00	1,200.00	1,200.00
	SPORTS COMPLEX FEES	50,000.00	50,000.00	50,000.00
	SRO REIMBURSEMENT REVENUES	35,000.00	35,000.00	35,000.00
	Other Permits and Charges Total	184,500.00	184,500.00	184,500.00
<input type="checkbox"/>	Franchise Tax			
	FRANCHISE FEES	350,000.00	375,000.00	375,000.00
	Franchise Tax Total	350,000.00	375,000.00	375,000.00
<input type="checkbox"/>	Local Sales Taxes			
	ALCOHOL SALES TAX	2,278.00	2,278.00	2,278.00
	CITY SALES TAX REVENUES	491,957.00	516,957.00	516,957.00
	SALES TAX - OTHER	1,051,956.00	1,087,044.00	1,087,044.00
	Local Sales Taxes Total	1,546,191.00	1,606,279.00	1,606,279.00
<input type="checkbox"/>	5-Mill Tax			
	COUNTY TURNBACK	400,000.00	415,000.00	415,000.00
	5-Mill Tax Total	400,000.00	415,000.00	415,000.00
	Revenue Total	2,628,691.00	2,716,779.00	2,716,779.00
<input type="checkbox"/>	Assets			
<input type="checkbox"/>	Cash			
	GENERAL FUND CHECKING ACCT	2,628,691.00	2,716,779.00	2,716,779.00
	Cash Total	2,628,691.00	2,716,779.00	2,716,779.00
	Assets Total	2,628,691.00	2,716,779.00	2,716,779.00

**ADMINISTRATIVE DEPT  
GENERAL FUND**

2017 BUDGET ADMINSTRATIVE DEPT.			
	Budget	Budget	
	01/01/16	01/01/17	Calculated
	12/31/16	12/31/17	Total
<input type="checkbox"/> Expenses			
<input type="checkbox"/> Salaries Expense			
PAYROLL EXP - CITY ATTRNY	32,175.00	32,175.00	32,175.00
PAYROLL EXP - ELECTED OFFICIAL	83,500.00	83,500.00	83,500.00
PAYROLL EXP - REGULAR	236,443.00	243,000.00	243,000.00
Salaries Expense Total	352,118.00	358,675.00	358,675.00
<input type="checkbox"/> Administrative Expense			
ADDITIONAL SERVICES EXPENSE	185,000.00	185,000.00	185,000.00
LEGAL FEES	0.00	10,000.00	10,000.00
Administrative Expense Total	185,000.00	195,000.00	195,000.00
<input type="checkbox"/> Fixed Asset Expense			
NEW EQUIPMENT PURCHASE	16,000.00	16,000.00	16,000.00
Fixed Asset Expense Total	16,000.00	16,000.00	16,000.00
<input type="checkbox"/> Supplies Expense			
BUILDING MAINT & CLEANING	40,000.00	40,000.00	40,000.00
MATERIALS & SUPPLIES EXPENSE	22,000.00	22,000.00	22,000.00
Supplies Expense Total	62,000.00	62,000.00	62,000.00
<input type="checkbox"/> Utilities Expense			
UTILITIES EXPENSES	50,000.00	50,000.00	50,000.00
Utilities Expense Total	50,000.00	50,000.00	50,000.00
<input type="checkbox"/> Other Expense			
ADVERTISING EXPENSE	5,000.00	5,000.00	5,000.00
INSURANCES EXPENSE	30,656.00	30,656.00	30,656.00
LEGAL FEES	10,000.00	0.00	0.00
MISCELLANEOUS EXPENSE	2,000.00	2,000.00	2,000.00
PLANNING COMMISSION	19,400.00	19,400.00	19,400.00
POSTAGE EXPENSE	4,000.00	4,000.00	4,000.00
PROFESSIONAL SERVICES	41,500.00	41,500.00	41,500.00
REPAIR & MAINT - OFFICE EQUIP	5,000.00	5,000.00	5,000.00
TECHNICAL SUPPORT	11,000.00	11,000.00	11,000.00
TRAVEL, TRAINING & MEETINGS	15,000.00	15,000.00	15,000.00
Other Expense Total	143,556.00	133,556.00	133,556.00
Expenses Total	808,674.00	815,231.00	815,231.00
<input type="checkbox"/> Assets			
<input type="checkbox"/> Cash			
GENERAL FUND CHECKING ACCT	(808,674.00)	(815,231.00)	(815,231.00)
Cash Total	(808,674.00)	(815,231.00)	(815,231.00)
Assets Total	(808,674.00)	(815,231.00)	(815,231.00)

**ANIMAL CONTROL DEPT  
GENERAL FUND**

				2017 BUDGET ANIMAL CONTROL		
				Budget	Budget	
				01/01/16	01/01/17	Calculated
				12/31/16	12/31/17	Total
<input checked="" type="checkbox"/> Expenses						
<input checked="" type="checkbox"/> Salaries Expense						
			PAYROLL EXP - REGULAR	54,149.00	56,000.00	56,000.00
			Salaries Expense Total	54,149.00	56,000.00	56,000.00
<input checked="" type="checkbox"/> Fixed Asset Expense						
			NEW EQUIPMENT PURCHASE	800.00	800.00	800.00
			Fixed Asset Expense Total	800.00	800.00	800.00
<input checked="" type="checkbox"/> Supplies Expense						
			MATERIALS & SUPPLIES EXPENSE	600.00	600.00	600.00
			UNIFORMS/GEAR EXPENSE	728.00	728.00	728.00
			Supplies Expense Total	1,328.00	1,328.00	1,328.00
<input checked="" type="checkbox"/> Other Expense						
			FUEL EXPENSES	2,450.00	2,450.00	2,450.00
			PROFESSIONAL SERVICES	18,965.00	18,965.00	18,965.00
			REPAIR & MAINT - EQUIPMENT	1,563.00	1,563.00	1,563.00
			TRAVEL, TRAINING & MEETINGS	500.00	500.00	500.00
			Other Expense Total	23,478.00	23,478.00	23,478.00
			Expenses Total	79,755.00	81,606.00	81,606.00
<input checked="" type="checkbox"/> Assets						
<input checked="" type="checkbox"/> Cash						
			GENERAL FUND CHECKING ACCT	(79,755.00)	(81,606.00)	(81,606.00)
			Cash Total	(79,755.00)	(81,606.00)	(81,606.00)
			Assets Total	(79,755.00)	(81,606.00)	(81,606.00)

**BUILDING PERMIT DEPT  
GENERAL FUND**

				2017 BUDGET BUILDING DEPARTMENT		
				Budget	Budget	
				01/01/16	01/01/17	Calculated
				12/31/16	12/31/17	Total
<input type="checkbox"/> Expenses						
<input type="checkbox"/> Salaries Expense						
			PAYROLL EXP - REGULAR	77,804.00	80,500.00	80,500.00
			Salaries Expense Total	77,804.00	80,500.00	80,500.00
<input type="checkbox"/> Supplies Expense						
			MATERIALS & SUPPLIES EXPENSE	1,500.00	1,500.00	1,500.00
			UNIFORMS/GEAR EXPENSE	750.00	750.00	750.00
			Supplies Expense Total	2,250.00	2,250.00	2,250.00
<input type="checkbox"/> Other Expense						
			FUEL EXPENSES	3,500.00	3,500.00	3,500.00
			REPAIR & MAINT - EQUIPMENT	1,500.00	1,500.00	1,500.00
			TRAVEL, TRAINING & MEETINGS	3,483.00	3,483.00	3,483.00
			Other Expense Total	8,483.00	8,483.00	8,483.00
			Expenses Total	88,537.00	91,233.00	91,233.00
<input type="checkbox"/> Assets						
<input type="checkbox"/> Cash						
			GENERAL FUND CHECKING ACCT	(88,537.00)	(91,233.00)	(91,233.00)
			Cash Total	(88,537.00)	(91,233.00)	(91,233.00)
			Assets Total	(88,537.00)	(91,233.00)	(91,233.00)

**FIRE DEPT  
GENERAL FUND**

2017 BUDGET FOR FIRE DEPARTMENT			
	Budget	Budget	
	01/01/16	01/01/17	Calculated
	12/31/16	12/31/17	Total
[-] Expenses			
[-] Salaries Expense			
PAYROLL EXP - REGULAR	283,280.00	298,000.00	298,000.00
Salaries Expense Total	283,280.00	298,000.00	298,000.00
[-] Fixed Asset Expense			
NEW EQUIPMENT PURCHASE	5,228.00	5,228.00	5,228.00
Fixed Asset Expense Total	5,228.00	5,228.00	5,228.00
[-] Supplies Expense			
MATERIALS & SUPPLIES EXPENSE	7,500.00	7,500.00	7,500.00
UNIFORMS/GEAR EXPENSE	11,162.00	11,162.00	11,162.00
Supplies Expense Total	18,662.00	18,662.00	18,662.00
[-] Other Expense			
FUEL EXPENSES	8,000.00	8,000.00	8,000.00
HAZMAT EXPENSES	2,400.00	2,400.00	2,400.00
MISCELLANEOUS EXPENSE	500.00	500.00	500.00
REPAIR & MAINT - EQUIPMENT	3,000.00	3,000.00	3,000.00
REPAIR & MAINT - TRUCK	5,000.00	5,000.00	5,000.00
TRAVEL, TRAINING & MEETINGS	4,000.00	4,000.00	4,000.00
Other Expense Total	22,900.00	22,900.00	22,900.00
Expenses Total	330,070.00	344,790.00	344,790.00
[-] Assets			
[-] Cash			
GENERAL FUND CHECKING ACCT	(330,070.00)	(344,790.00)	(344,790.00)
Cash Total	(330,070.00)	(344,790.00)	(344,790.00)
Assets Total	(330,070.00)	(344,790.00)	(344,790.00)

**LAW ENFORCE - COURT  
GENERAL FUND**

				2017 BUDGET COURT FUND		
				Budget	Budget	
				01/01/16	01/01/17	Calculated
				12/31/16	12/31/17	Total
<input type="checkbox"/> Expenses						
<input type="checkbox"/> Salaries Expense						
				103,250.00	103,250.00	103,250.00
				103,250.00	103,250.00	103,250.00
<input type="checkbox"/> Fixed Asset Expense						
				3,000.00	3,000.00	3,000.00
				3,000.00	3,000.00	3,000.00
<input type="checkbox"/> Supplies Expense						
				1,100.00	1,100.00	1,100.00
				1,100.00	1,100.00	1,100.00
<input type="checkbox"/> Other Expense						
				400.00	400.00	400.00
				6,500.00	6,500.00	6,500.00
				1,950.00	1,950.00	1,950.00
				8,850.00	8,850.00	8,850.00
				116,200.00	116,200.00	116,200.00
<input type="checkbox"/> Assets						
<input type="checkbox"/> Cash						
				(116,200.00)	(116,200.00)	(116,200.00)
				(116,200.00)	(116,200.00)	(116,200.00)
				(116,200.00)	(116,200.00)	(116,200.00)

**LAW ENFORCE - POLICE  
GENERAL FUND**

				2017 BUDGET POLICE DEPARTMENT		
				Budget	Budget	
				01/01/16	01/01/17	Calculated
				12/31/16	12/31/17	Total
<input checked="" type="checkbox"/> Expenses						
<input checked="" type="checkbox"/> Salaries Expense						
				726,251.00	779,000.00	779,000.00
				PAYROLL EXP - REGULAR		
				70,560.00	72,676.00	72,676.00
				PAYROLL EXP - SRO		
				Salaries Expense Total	796,811.00	851,676.00
					851,676.00	851,676.00
<input checked="" type="checkbox"/> Fixed Asset Expense						
				27,000.00	27,000.00	27,000.00
				NEW EQUIPMENT PURCHASE		
				Fixed Asset Expense Total	27,000.00	27,000.00
					27,000.00	27,000.00
<input checked="" type="checkbox"/> Supplies Expense						
				800.00	800.00	800.00
				BREATHALYZER EXPENSES		
				31,894.00	31,894.00	31,894.00
				MATERIALS & SUPPLIES EXPENSE		
				9,500.00	9,500.00	9,500.00
				UNIFORMS/GEAR EXPENSE		
				Supplies Expense Total	42,194.00	42,194.00
					42,194.00	42,194.00
<input checked="" type="checkbox"/> Other Expense						
				2,000.00	2,000.00	2,000.00
				DRUG TASK FORCE		
				37,500.00	37,500.00	37,500.00
				FUEL EXPENSES		
				1,000.00	1,000.00	1,000.00
				MISCELLANEOUS EXPENSE		
				16,000.00	16,000.00	16,000.00
				REPAIR & MAINT - AUTOMOBILES		
				3,000.00	3,000.00	3,000.00
				REPAIR & MAINT - EQUIPMENT		
				9,500.00	9,500.00	9,500.00
				TRAVEL, TRAINING & MEETINGS		
				Other Expense Total	69,000.00	69,000.00
					69,000.00	69,000.00
				Expenses Total	935,005.00	989,870.00
					935,005.00	989,870.00
<input checked="" type="checkbox"/> Assets						
<input checked="" type="checkbox"/> Cash						
				(935,005.00)	(989,870.00)	(989,870.00)
				GENERAL FUND CHECKING ACCT		
				Cash Total	(935,005.00)	(989,870.00)
					(935,005.00)	(989,870.00)
				Assets Total	(935,005.00)	(989,870.00)
					(935,005.00)	(989,870.00)



LIBRARY DEPT  
GENERAL FUND

				2017 BUDGET LIBRARY TRANSFER		
				Budget	Budget	
				01/01/16	01/01/17	Calculated
				12/31/16	12/31/17	Total
<input type="checkbox"/>	Expenses					
<input type="checkbox"/>	Other Expense					
			LIBRARY TRANSFER	30,000.00	30,000.00	30,000.00
			Other Expense Total	30,000.00	30,000.00	30,000.00
			Expenses Total	30,000.00	30,000.00	30,000.00
<input type="checkbox"/>	Assets					
<input type="checkbox"/>	Cash					
			GENERAL FUND CHECKING ACCT	(30,000.00)	(30,000.00)	(30,000.00)
			Cash Total	(30,000.00)	(30,000.00)	(30,000.00)
			Assets Total	(30,000.00)	(30,000.00)	(30,000.00)

**PARKS DEPT  
GENERAL FUND**

2017 BUDGET PARK DEPARTMENT				
		Budget	Budget	
		01/01/16	01/01/17	Calculated
		12/31/16	12/31/17	Total
<b>Expenses</b>				
<b>Salaries Expense</b>				
	PAYROLL EXP - REGULAR	50,063.00	51,615.00	51,615.00
	PAYROLL EXP - SPORTS COMPLEX	58,853.00	64,700.00	64,700.00
	<b>Salaries Expense Total</b>	<b>108,916.00</b>	<b>116,315.00</b>	<b>116,315.00</b>
<b>Fixed Asset Expense</b>				
	NEW EQUIPMENT PURCHASE	10,000.00	10,000.00	10,000.00
	<b>Fixed Asset Expense Total</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>10,000.00</b>
<b>Supplies Expense</b>				
	MATERIALS & SUPPLIES EXPENSE	5,000.00	5,000.00	5,000.00
	UNIFORMS/GEAR EXPENSE	750.00	750.00	750.00
	<b>Supplies Expense Total</b>	<b>5,750.00</b>	<b>5,750.00</b>	<b>5,750.00</b>
<b>Utilities Expense</b>				
	UTILITIES EXPENSES	3,000.00	3,000.00	3,000.00
	<b>Utilities Expense Total</b>	<b>3,000.00</b>	<b>3,000.00</b>	<b>3,000.00</b>
<b>Other Expense</b>				
	FUEL EXPENSES	3,000.00	3,000.00	3,000.00
	MISCELLANEOUS EXPENSE	1,000.00	1,000.00	1,000.00
	PROFESSIONAL SERVICES	3,100.00	3,100.00	3,100.00
	REPAIR & MAINT - EQUIPMENT	5,000.00	5,000.00	5,000.00
	SPORTS PARK FUEL	2,000.00	2,000.00	2,000.00
	SPORTS PARK MATERIALS	16,000.00	16,000.00	16,000.00
	SPORTS PARK NEW EQUIP	12,000.00	12,000.00	12,000.00
	SPORTS PARK PROF SERV	35,000.00	35,000.00	35,000.00
	SPORTS PARK REPAIR/MAINT	14,000.00	14,000.00	14,000.00
	SPORTS PARK UNIFORMS	750.00	750.00	750.00
	SPORTS PARK UTILITIES	20,934.00	20,934.00	20,934.00
	<b>Other Expense Total</b>	<b>112,784.00</b>	<b>112,784.00</b>	<b>112,784.00</b>
	<b>Expenses Total</b>	<b>240,450.00</b>	<b>247,849.00</b>	<b>247,849.00</b>
<b>Assets</b>				
<b>Cash</b>				
	GENERAL FUND CHECKING ACCT	(240,450.00)	(247,849.00)	(247,849.00)
	<b>Cash Total</b>	<b>(240,450.00)</b>	<b>(247,849.00)</b>	<b>(247,849.00)</b>
	<b>Assets Total</b>	<b>(240,450.00)</b>	<b>(247,849.00)</b>	<b>(247,849.00)</b>

**STREET FUND BUDGET**  
**STREET FUND**

				2017 BUDGET STREET BUDGET		
				Budget	Budget	
				01/01/16	01/01/17	Calculated
				12/31/16	12/31/17	Total
<input type="checkbox"/> Revenue						
<input type="checkbox"/> State Turnback						
				387,443.00	387,443.00	387,443.00
				387,443.00	387,443.00	387,443.00
<input type="checkbox"/> Other Permits and Charges						
				100.00	100.00	100.00
				100.00	100.00	100.00
<input type="checkbox"/> Local Sales Taxes						
				152,000.00	157,607.00	157,607.00
<input type="checkbox"/> 5-Mill Tax						
				40,000.00	40,000.00	40,000.00
<input type="checkbox"/> Expenses						
<input type="checkbox"/> Salaries Expense						
				178,393.00	184,000.00	184,000.00
<input type="checkbox"/> Fixed Asset Expense						
				35,000.00	35,000.00	35,000.00
<input type="checkbox"/> Supplies Expense						
				13,000.00	13,000.00	13,000.00
				2,000.00	2,000.00	2,000.00
<input type="checkbox"/> Utilities Expense						
				5,000.00	5,000.00	5,000.00
<input type="checkbox"/> Other Expense						
				9,000.00	9,000.00	9,000.00
				3,000.00	3,000.00	3,000.00
				500.00	500.00	500.00
				20,000.00	20,000.00	20,000.00
				10,000.00	10,000.00	10,000.00
				100,000.00	50,000.00	50,000.00
				203,250.00	253,250.00	253,250.00
				500.00	500.00	500.00
<input type="checkbox"/> Assets						
<input type="checkbox"/> Cash						
				0.00	0.00	0.00
<input type="checkbox"/> Revenue Total						
				579,643.00	585,250.00	585,250.00
<input type="checkbox"/> Expenses Total						
				579,643.00	585,250.00	585,250.00
<input type="checkbox"/> Assets Total						
				0.00	0.00	0.00

**LIBRARY BUDGET  
LIBRARY FUND**

	2017 BUDGET LIBRARY FUND		New	
	Budget		Budget	Calculated
	01/01/17	12/31/17	01/01/16	12/31/16
				Total
<b>Revenue</b>				
<b>Other Permits and Charges</b>				
FINES/LOST ITEMS	3,000.00		3,000.00	3,000.00
TRANS FROM GENERAL FUND	30,000.00		30,000.00	30,000.00
WASHINGTON CO LIBRARY REVENUES	155,077.00		144,400.00	155,077.00
<b>Other Permits and Charges Total</b>	<b>188,077.00</b>		<b>177,400.00</b>	<b>188,077.00</b>
<b>Revenue Total</b>	<b>188,077.00</b>		<b>177,400.00</b>	<b>188,077.00</b>
<b>Expenses</b>				
<b>Salaries Expense</b>				
PAYROLL EXP - REGULAR	120,000.00		118,000.00	120,000.00
<b>Salaries Expense Total</b>	<b>120,000.00</b>		<b>118,000.00</b>	<b>120,000.00</b>
<b>Fixed Asset Expense</b>				
NEW EQUIPMENT PURCHASE	5,000.00		2,000.00	5,000.00
<b>Fixed Asset Expense Total</b>	<b>5,000.00</b>		<b>2,000.00</b>	<b>5,000.00</b>
<b>Supplies Expense</b>				
BOOKS AND MEDIA	32,000.00		32,000.00	32,000.00
MATERIALS & SUPPLIES EXPENSE	12,000.00		7,000.00	12,000.00
PROGRAMS EXPENSE	1,000.00		1,000.00	1,000.00
<b>Supplies Expense Total</b>	<b>45,000.00</b>		<b>40,000.00</b>	<b>45,000.00</b>
<b>Utilities Expense</b>				
UTILITIES EXPENSES	8,477.00		7,800.00	8,477.00
<b>Utilities Expense Total</b>	<b>8,477.00</b>		<b>7,800.00</b>	<b>8,477.00</b>
<b>Other Expense</b>				
INSURANCES EXPENSE	2,000.00		2,000.00	2,000.00
MISCELLANEOUS EXPENSE	500.00		500.00	500.00
POSTAGE EXPENSE	300.00		300.00	300.00
REPAIR & MAINT - BUILDING	6,000.00		6,000.00	6,000.00
TECHNICAL SUPPORT	400.00		400.00	400.00
TRAVEL, TRAINING & MEETINGS	400.00		400.00	400.00
<b>Other Expense Total</b>	<b>9,600.00</b>		<b>9,600.00</b>	<b>9,600.00</b>
<b>Expenses Total</b>	<b>188,077.00</b>		<b>177,400.00</b>	<b>188,077.00</b>
<b>Assets</b>				
<b>Cash</b>				
LIBRARY CHECKING ACCT	0.00		0.00	0.00
<b>Cash Total</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>
<b>Assets Total</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>



354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865  
479-267-3805 (fax)

## **Memo**

To: Farmington City Council  
Kelly Penn, City Clerk

From: Ernie Penn, Mayor

Re: Discussion of property purchase of 450 W Main--- land and house adjoining current City Hall property for \$115,000

Date: November 7, 2016

### **Background**

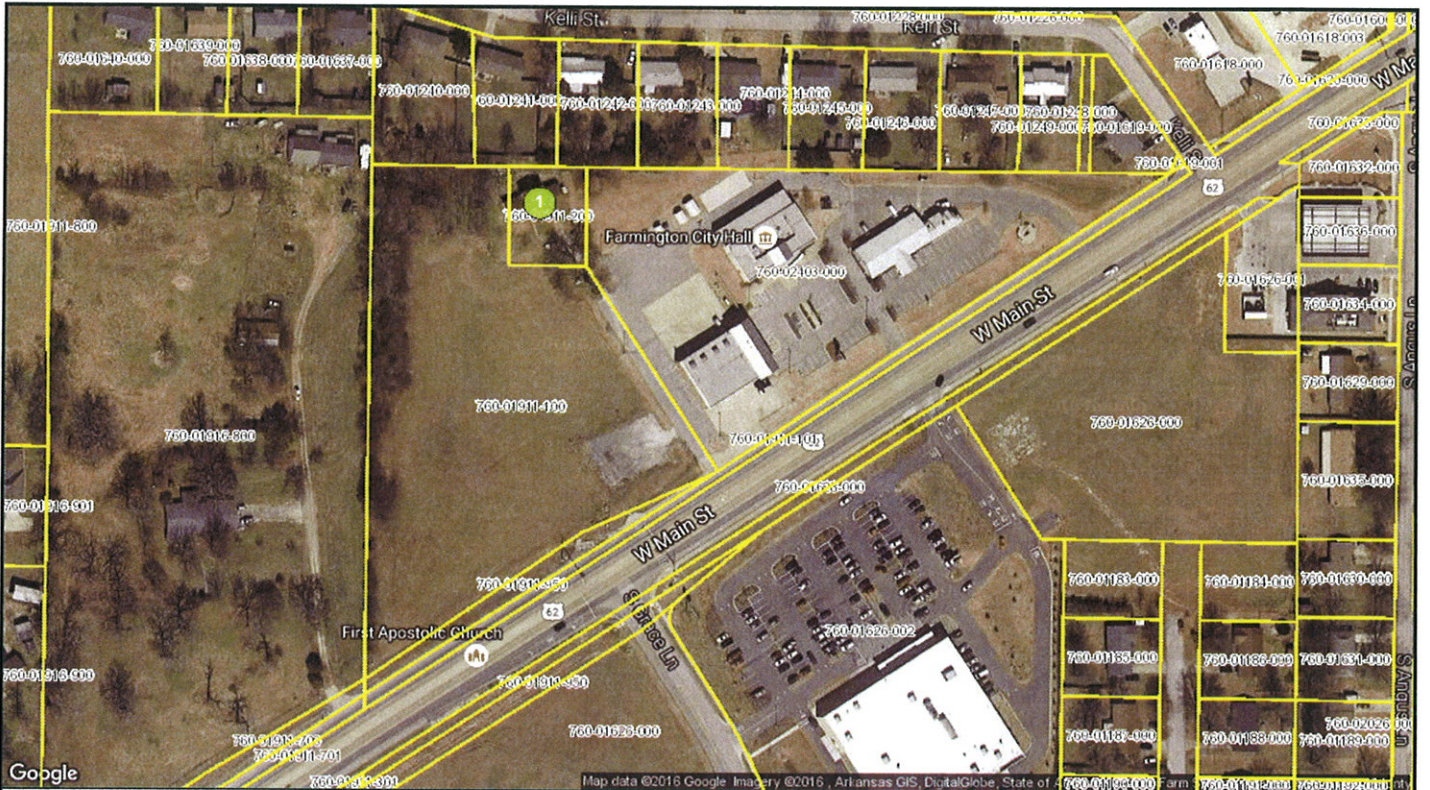
The owner of property wants to give the City of Farmington the first right of refusal to purchase the property before they list it with a realtor. Please see the attached documentation regarding the exact location and other details.

### **Discussion**

The City Council needs to discuss whether or not they are interested in the possibility of expanding our current real estate holdings and make an offer on the property immediately to the west of City Hall.

### **Budget Impact**

Unsure at this time.



**450 W Main St, Farmington, AR 72730-2613, Washington County**

**Owner Information**

Owner Name:	<b>Bennett David W</b>	Tax Billing Zip:	<b>72730</b>
Owner Name 2:	<b>Bennett Debra A</b>	Tax Billing Zip+4:	<b>2613</b>
Tax Billing Address:	<b>450 W Main St</b>	Owner Occupied:	<b>Yes</b>
Tax Billing City & State:	<b>Farmington, AR</b>		

**Location Information**

School District:	<b>061</b>	Carrier Route:	<b>R004</b>
School District Name:	<b>Farmington Sch</b>	Taxing District:	<b>Farmington</b>
Subdivision:	<b>Farmington Outlots</b>	Topography:	<b>Flat/Level</b>
Census Tract:	<b>105.06</b>	Section:	<b>27</b>
Zip Code:	<b>72730</b>	Township:	<b>16</b>
Zip + 4:	<b>2613</b>	Range:	<b>31</b>

**Tax Information**

Parcel #:	<b>760-01911-200</b>	% Improved:	<b>85%</b>
Alt. Parcel #:	<b>106156</b>	Exemption(s):	<b>Homestead</b>
Legal Description:	<b>ANNEXED TO CITY OF FARMINGTON FOR 2007 &amp; FOLLOWING YEARS PER ANNEXATION OR. 2007-03 PT SW NE 0.32A ALSO EASEMENT</b>		

**Assessment & Tax**

Assessment Year	2016	2015	2014
Assessed Value - Total	\$22,930	\$22,930	\$24,150
Assessed Value - Land	\$3,500	\$3,500	\$3,500
Assessed Value - Improved	\$19,430	\$19,430	\$20,650
Market Value - Total	\$114,650	\$114,650	\$120,750
Market Value - Land	\$17,500	\$17,500	\$17,500
Market Value - Improved	\$97,150	\$97,150	\$103,250
YOY Assessed Change (%)	0%	-5.05%	
YOY Assessed Change (\$)	\$0	-\$1,220	

Tax Year	Total Tax	Change (\$)	Change (%)
2013	\$944		
2014	\$944	\$0	0%
2015	\$879	-\$65	-6.92%

**Characteristics**

Land Use - State:	<b>Single Family</b>	Cooling Type:	<b>Central</b>
Land Use - CoreLogic:	<b>SFR</b>	Heat Type:	<b>Central</b>
Lot Acres:	<b>0.32</b>	Fireplaces:	<b>1</b>
Condition:	<b>Average</b>	Floor Cover:	<b>Carpet/Tile</b>
Heated Square Feet:	<b>Tax: 2,098 MLS: 2,150</b>	Foundation:	<b>Slab</b>
Levels:	<b>2</b>	Porch:	<b>Open Porch</b>
Bedrooms:	<b>MLS: 4</b>	No. of Porches:	<b>2</b>
Total Baths:	<b>3</b>	Primary Porch Sq Ft:	<b>200</b>
Full Baths:	<b>3</b>	Secondary Porch Sq Ft:	<b>200</b>
Garage Type:	<b>Attached Garage</b>	Roof Material:	<b>Asphalt</b>
Garage Sq Ft:	<b>572</b>	Roof Shape:	<b>Gable</b>
Year Built:	<b>Tax: 1983 MLS: 1985</b>	Roof Type:	<b>Gable</b>
Building Type:	<b>Single Family</b>	Construction:	<b>Frame</b>
# of Buildings:	<b>1</b>		

**Features**

Feature Type	Unit	Size/Qty	Width	Depth	Value
Main Living Area	S	1,348			\$36,113
Porch Open	S	200			\$1,930
Garage - Frame Finished Attac	S	572			\$7,001
Porch Half Open	S	200			\$1,100
1+ Upper Level	S	750			\$20,093
Outbuilding Metal	S	192	12	16	
Driveway Asphalt	S	1,200	12	100	\$619

**Estimated Value**

RealAVM™ (1):	<b>\$161,300</b>	Confidence Score (2):	<b>70</b>
RealAVM™ Range:	<b>\$132,266 - \$190,334</b>	Forecast Standard Deviation (3):	<b>18</b>

Value As Of: **10/28/2016**

(1) RealAVM™ is a CoreLogic™ derived value and should not be used in lieu of an appraisal.  
 (2) The Confidence Score is a measure of the extent to which sales data, property information, and comparable sales support the property valuation analysis process. The confidence score range is 60 - 100. Clear and consistent quality and quantity of data drive higher confidence scores while lower confidence scores indicate diversity in data, lower quality and quantity of data, and/or limited similarity of the subject property to comparable sales.  
 (3) The FSD denotes confidence in an AVM estimate and uses a consistent scale and meaning to generate a standardized confidence metric. The FSD is a statistic that measures the likely range or dispersion an AVM estimate will fall within, based on the consistency of the information available to the AVM at the time of estimation. The FSD can be used to create confidence that the true value has a statistical degree of certainty.

**Listing Information**

MLS Listing Number:	<b>351071</b>	MLS Orig. List Price:	<b>\$92,500</b>
MLS Status:	<b>Sold</b>	MLS Sale Date:	<b>10/29/1999</b>
MLS D.O.M.:	<b>118</b>	Closing Price:	<b>\$85,000</b>
MLS Status Change Date:	<b>05/05/2015</b>	MLS List. Agent Name:	<b>Fap-Pat Fair</b>
MLS Listing Date:	<b>06/05/1999</b>	MLS List. Broker Name:	<b>LINDSEY &amp; ASSOCIATES</b>
MLS Current List Price:	<b>\$85,000</b>	MLS Selling Broker Name:	<b>ROGERS BOARD OF REALTORS</b>

MLS Listing #	293760	289036
MLS Status	Sold	Expired
MLS Listing Date	06/04/1999	11/30/1998
MLS Listing Price	\$85,000	\$92,900
MLS Orig Listing Price	\$0	\$0
MLS Close Date	10/29/1999	
MLS Listing Close Price	\$85,000	
MLS Listing Expiration Date	12/04/1999	05/30/1999
MLS Listing Cancellation Date	10/29/1999	05/30/1999

**Last Market Sale & Sales History**

Sale Date:	<b>Tax: 06/21/2003 MLS: 10/29/1999</b>	Seller:	<b>Owner Record</b>
MLS Sale Price:	<b>\$85,000</b>	Document Number:	<b>D34466</b>
Owner Name:	<b>Bennett David W</b>	Deed Type:	<b>Deed (Reg)</b>
Owner Name 2:	<b>Bennett Debra A</b>		

<b>Sale/Settlement Date</b>	06/21/2003	10/29/1999	01/11/1988	07/14/1987	07/07/1987
<b>Sale Price</b>		\$85,000			
<b>Buyer Name</b>	Bennett David W & Debra A	Owner Record	Janas Marvin L & Judith E	Troy & Nichols Inc	Va
<b>Seller Name</b>	Owner Record	Janas Marvin L & Judith E	Troy & Nichols Inc	Va	Warren Charles E
<b>Document Number</b>	D34466	D99618	1256-149	1233-215	1246-62
<b>Document Type</b>	Deed (Reg)	Deed (Reg)	Deed (Reg)	Deed (Reg)	Deed (Reg)

<b>Sale/Settlement Date</b>	03/28/1986	
<b>Sale Price</b>	\$58,000	
<b>Buyer Name</b>	Warren Charles E	First Ntl Bk Of Fayetteville
<b>Seller Name</b>	First Ntl Bk Of Fayetteville	Owner Record
<b>Document Number</b>	1173-654	1136-281
<b>Document Type</b>	Deed (Reg)	Deed (Reg)

**Mortgage History**

<b>Mortgage Date</b>	08/17/2004
<b>Mortgage Amount</b>	\$126,000
<b>Borrower Name</b>	Bennett David W
<b>Borrower Name 2</b>	Bennett Debra A
<b>Mortgage Lender</b>	Southern Mtg Co/Ar
<b>Mortgage Code</b>	Conventional
<b>Mortgage Type</b>	Refi

Courtesy of Neil Adams, Northwest Arkansas Board of REALTORS MLS  
 The data within this report is compiled by CoreLogic from public and private sources. If desired, the accuracy of the data contained herein can be independently verified by the recipient of this report with the applicable county or municipality.

**Property Detail**





354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865  
479-267-3805 (fax)

City Business Manager Report  
November 2016  
City Council Meeting

- Rausch Coleman has all of the necessary approvals to move forward with the traffic signal at Holland and Hwy 62 (Main). They have bid the project and Traffic and Lighting will be the contractor. Construction should begin this soon.
- Our new sound system is installed. We are using it!
- The Final Plat for Holland Crossing Duplexes is complete. Construction should begin soon.
- Billie Virgin, Mike Wilbanks and Melissa McCarville all have work anniversaries this month, thank them for their service!
- I met with Jerry Kopke and Jeff Dehnhardt regarding the Valley View sewer. They are looking at options and will be coming up with cost estimates for each option. I will keep you informed as we get more information.
- Several developers have come in to talk about residential subdivisions. We are excited about more homes in Farmington.
- Our tree lighting ceremony will be on November 26<sup>th</sup>. The ceremony will begin at 5:30 pm. It should last about an hour or less.
- Please contact Sandra Sawyer if you want to be involved in the Christmas parade. It will be held on Saturday, December 3<sup>rd</sup>. Her number is 479-530-7974.
- Happy Thanksgiving to all!

*"The greatest leader is not necessarily the one who does the greatest things.  
He is the one that gets the people to do the greatest things."  
--Ronald Reagan*

# Farmington School Calendar

## **November -**

- 1st: Career Mentor Groups (Large Assembly) at the HS
- 1st: State Marching Band Competition
- 2nd: HS Club Pictures
- 4th: Senior Night Football v. Harrison
- 7th: NHS Induction Ceremony @ the PAC 8:20 am
- 7th: North Region Orchestra Try-Outs
- 8th-11th: Grandparent's Day at Williams
- 11th: Veteran's Day Assembly at the Arena
- 14th: All-Region Jazz Band Try-Outs
- 17th: Chuck E Cheese Night (Folsom)
- 17th: G.R.O.W. Interviews
- 21st-22nd: Teacher Professional Development Days (No Classes)
- 23rd-25th: Thanksgiving Break (No Classes)
- 28th: Student Council/Red Cross Blood Drive
- 30th: Career Mentor Groups at the HS

## **December -**

- 3rd: Farmington Christmas Parade
- 6th: RGLMS Choir Christmas Concert
- 6th: K-12 Flu Shot Clinic
- 7th: ACE Match @ Shiloh Christian
- 8th: Folsom 1st Grade Christmas Program (Elflandia) @ 6:15
- 11th: Farmington Bands Christmas Concert
- 15th: Evening with Santa at Folsom
- 16th: End of 2nd Quarter
- 17th: High School Winter Formal
- TBA: 7th Grade Field Trip
- TBA: 8th Grade Kindergarten Read
- 19th-30th: Christmas Break



**City of Farmington**  
**372 W. Main st.**  
**P.O. Box 150**  
**Farmington, AR 72730**

**Fire Department**  
**Chief Mark Cunningham**

**Phone 479-267-3338**  
**Fax 479-267-3302**

### **October 2016 Monthly Report for Mayor and City Council**

The Fire department responded to 77 calls during the month of October and that is still above average for the year, it has become dryer and we are still having some brush fires but it is still lower average than normal at this time of year. Most of our calls are again medical and motor vehicle accidents.

We have received our new air packs that were obtained from the two grants I received and along with my new equipment fund we were able to purchase five new NFPA compliant Scott SCBA's and five spare bottles for them. The department has just now completed our training on these and has put them in service. We are very grateful for these and they fit our firefighters so much better than the older ones.

October is fire prevention month and this is the time we go to all the schools and preform presentations for them either at the school or we bring the upper grades to the fire station for presentation and tour of the building and trucks. We also have a bunch of daycare facilities in our city and we also do presentations for them also, so it has been a very busy month for the fire department.

I have given Steve Tennant our outdated ordinance that we have failed to get updated. We need to update the wording to reflect the changes that we made years ago.

Thank you as always for your continued support of the fire department;

Mark Cunningham  
Fire Chief

# Farmington Police Dept.

Tickets Issued by Officer and Month for 2016

11/1/2016 9:16:07 AM

Officer	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Bertorello, James	27	28	13	20	12	21	6	9	19	22	0	0	177
Bramall, Richard	0	0	0	1	0	0	1	0	0	1	0	0	3
Brotherton, James	20	33	46	31	20	25	17	18	7	27	0	0	244
Catron, Joshua	32	23	31	30	24	21	9	7	22	12	0	0	211
Collins, John	0	0	1	11	21	62	45	44	49	33	0	0	266
Hubbard, Brian	0	0	8	0	0	0	0	0	0	0	0	0	8
Kimball, Geoffrey	30	47	58	39	39	20	6	9	33	38	0	0	319
Long, Dustin	15	14	20	23	23	19	18	10	26	5	0	0	173
Parrish, Chad	0	0	0	0	0	5	0	1	1	0	0	0	7
Redfern, William	1	0	0	0	0	0	0	0	0	0	0	0	1
Thompson, Michael	0	3	2	1	1	3	0	3	3	3	0	0	19
Wilbanks, Johnie	2	3	10	3	8	0	0	1	4	2	0	0	33
<b>Totals:</b>	<b>127</b>	<b>151</b>	<b>189</b>	<b>159</b>	<b>148</b>	<b>176</b>	<b>102</b>	<b>102</b>	<b>164</b>	<b>143</b>	<b>0</b>	<b>0</b>	<b>1461</b>

# Farmington Police Dept.

Offenses for Month 10/2015 and 10/2016

11/1/2016 9:15:41 AM

	<u>2015</u>	<u>2016</u>
AGENCY ASSIST		
AA	1	1
AGGRAVATED ASSAULT		
5-13-204	0	3
ASSAULT ON FAMILY OR HOUSEHOLD MEMBER - 3RD DEGREE / APPREHENSION OF IMMINE		
5-26-309	0	2
Breaking or Entering/Vehicle		
5-39-202	5	5
BURGLARY, RESIDENTIAL		
5-39-201A(1)	0	1
CRIMINAL MISCHIEF - 1ST DEGREE PROPERTY OF ANOTHER VALUE \$500 OR LESS		
5-38-203A(1)	0	1
CRIMINAL MISCHIEF - 2ND DEGREE / PURPOSELY TAMPERS		
5-38-204(a)(2)	1	0
CRIMINAL MISCHIEF - 2ND DEGREE / RECKLESSLY DESTROYS		
5-38-204(a)(1)	2	0
DISORDERLY CONDUCT / PUBLIC PLACE USES ABUSIVE, OBSCENE SPEECH OR OBSCENE		
5-71-207A(3)	1	0
DOMESTIC BATTERING - 2ND DEGREE / PHYSICAL INJURY		
5-26-304	0	1
DOMESTIC BATTERING - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY		
5-26-305A(2)	0	3
DRIVING ON SUSPENDED LICENSE		
27-16-303	1	3
DWI (UNLAWFUL ACT)		
5-65-103A	0	2
DWI - DRUGS (UNLAWFUL ACT)		
5-65-103B	2	0
ENDANGERING THE WELFARE OF MINOR - 3RD DEGREE		
5-27-207	1	0
Expired Tags		
27-14-304	1	0
FAILURE TO APPEAR		
5-54-120	6	6
Failure to Maintain Control		
27-51-104(6)	0	2
FAILURE TO PAY FINES & COSTS		
5-4-203	12	8
Failure to Pay Registration/No Vehicle License		

	<u>2015</u>	<u>2016</u>
27-14-903	1	0
Fictitious Tags		
27-14-306	1	0
Fire ( Structure/Vehicle)		
FIRE	2	0
Following Too Close		
27-51-305	1	0
FRAUDULENT USE OF A CREDIT CARD / CARD OR ACCOUNT NUMBER IS STOLEN		
5-37-207A(1)	0	1
INATTENTIVE DRIVING		
8.20	0	1
INDECENT EXPOSURE		
5-14-112	0	1
Leaving Scene of Accident/Property Damage		
27-53-102	1	1
Left of Center		
27-51-301	1	0
No Proof Insurance		
27-22-104	2	0
POSSESSING INSTRUMENTS OF CRIME		
5-73-102	1	0
POSSESSION OF DRUG PARAPHERNALIA		
5-64-443	1	1
POSSESSION OF METH OR COCAINE LT 2GM		
5-64-419B(1)A	1	0
PUBLIC INTOXICATION / DRINKING IN PUBLIC		
5-71-212	1	0
REFUSAL TO SUBMIT		
5-65-205	0	1
Run Stop Sign		
27-51-601	1	0
RUNAWAY		
90I	1	1
SHOPLIFTING \$1,000 OR LESS		
5-36-116	1	0
TERRORISTIC THREATENING		
5-13-301	0	1
THEFT GREATER THAN \$5,000 BUT LESS THAN \$25,000 - FROM BUILDING		
5-36-103(b)(2)(A)	0	1
THEFT \$1,000 OR LESS - ALL OTHERS		
5-36-103(b)(4)(A)	6	2
THEFT \$1,000 OR LESS - FROM BUILDING		
5-36-103(b)(4)(A)	2	2
THEFT \$1,000 OR LESS - FROM VEHICLE		
5-36-103(b)(4)(A)	5	2

	<u>2015</u>	<u>2016</u>
<b>THEFT \$1,000 OR LESS - VEHICLE PARTS AND ACCESSORIES</b>		
5-36-103(b)(4)(A)	0	1
<b>THEFT \$5,000 OR LESS BUT GREATER THAN \$1000 - FROM VEHICLE</b>		
5-36-103(b)(3)(A)	1	1
<b>THEFT BY RECEIVING \$1,000 OR LESS</b>		
5-36-106(e)(4)	1	0
<b>THEFT OF FIREARM LESS THAN 500.00</b>		
5-36-103B(2)c	0	1
<b>THEFT OF PROPERTY / ALL OTHER</b>		
5-36-103A(1)	0	1
<b>THEFT OF VEHICLE VALUED AT \$5,000 OR LESS BUT GREATER THAN \$1,000</b>		
5-36-103(b)(3)(A)	1	0
<b>THEFT OF VEHICLE VALUED AT LESS THAN \$25,000 BUT GREATER THAN \$5,000</b>		
5-36-103(b)(2)(A)	0	1
<b>UNATTENDED DEATH/NATURAL CAUSES</b>		
DEATH	0	1
<b>UNAUTHORIZED USE OF A VEHICLE</b>		
5-36-108	0	1
<b>Unlawful Disposal of Trash/Appliances/Solid Waste</b>		
8-6-401(10)(A)	0	1
<b>VIOLATION OF A PROTECTION ORDER- MISDEMEANOR</b>		
5-53-134(b)(1)	1	0
<b>Totals:</b>	<b>66</b>	<b>61</b>

# Permit Report

10/1/2016 - 10/31/2016

Permit Date	Site Address	Permit Type	Type of Building	Description of Work	Square Foot	Contractor	Material & Labor	Total Fees
10/26/2016	11204 N Appleby	Electric	Residential	Electric for detached garage	2,400	Morrow Cash Electric and Plumbing LLC	8,000	\$50.00
10/21/2016	26 Old Depot	Electric	Residential	Electric for new house	1,862	A & L Electric	4,500	\$35.00
10/21/2016	494 Waterfall Ct	Mechanical	Residential	HVAC for new house	3,774	Kimbel Mechanical	11,200	\$65.00
10/20/2016	17 Valley Drive	Electric	Residential	Electric for day care	228	A & M Electric	2,000	\$20.00
10/20/2016	429 Orchard Creek	Mechanical	Residential	HVAC for new house	3,535	Air Control	10,000	\$60.00
10/20/2016	92 Wesley Stevens	Building	Residential	Remodel existing structure	2,480	Homeowner	25,000	\$135.00
10/19/2016	672 Goose Creek	Building	Residential	Detached Garage	780	Home owner	30,000	\$160.00
10/18/2016	11187 Hwy 170	Storage Building	Residential	New structure used for storage	320	Home owner	1,550	\$20.00
10/18/2016	305 Sundown	Mechanical	Residential	HVAC change out	0	Bud Anderson	9,370	\$60.00
10/17/2016	10835 Blue Sky Rd	Mechanical	Residential	HVAC change out	0	Morrow Heat and Air	10,000	\$60.00
10/17/2016	11358 Clubhouse Plkway	Mechanical	Residential	HVAC change out	0	Morrow Heat and Air	8,000	\$50.00
10/6/2016	420 Rheas Mill	Electric	Residential	Framing and Electrical	336	Home Owner	2,700	\$0.00
10/6/2016	420 Rheas Mill	Building	Residential	Framing and Electrical	336	Home Owner	2,700	\$25.00



10/5/2016	12329 Hwy 170	Mechanical	Commercial	Mechanical for Phase 2 of High School	97,414	American Air Conditioning and Mechanical Inc	1,510,500	\$3,621.00
10/5/2016	34 E Main	Plumbing/Gas	Commercial	New gas line at Briar Rose	0	SMS Plumbing LLC	2,000	\$20.00
10/4/2016	330 E Main	Electric	Commercial	Electrical for new bar	0	Natural State Electric	1,500	\$20.00
10/4/2016	26 Old Depot	Plumbing/Gas	Residential	Plumbing for new house	1,862	Jerry's Plumbing	7,000	\$45.00
10/4/2016	117 Wesley Stevens	Building	Residential	Adding room upstairs and bumping out for Laundry	450	Home owner	40,000	\$210.00
10/3/2016	11204 N Appleby	Building	Residential	New shop building	2,400	Home owner	30,000	\$160.00
								<b>\$4,816.00</b>

Total Records: 19

10/31/2016

Library  
Circulation and Patron Services

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
<b>2016</b>												
Total Circulation	4,587	4,346	5,076	4,400	4,170	5,537	5,108	4,696	4,353	4,521	NOV	DEC
YTD Circulation	4,587	8,933	14,009	18,409	22,579	28,116	33,224	37,920	42,273	46,794		
Holds Satisfied	830	744	944	833	715	854	766	816	786	918		
YTD Hold Satisfied	830	1,574	2,518	3,351	4,066	4,920	5,686	6,502	7,288	8,206		
PAC Logins	862	901	972	797	893	767	798	756	663	776		
YTD PAC Logins	862	1,763	2,735	3,532	4,425	5,192	5,990	6,746	7,409	8,185		
New Cardholders	38	26	33	44	35	57	25	30	36	30		
YTD New Cardholders	38	64	97	141	176	233	258	288	324	354		
<b>2015</b>												
Total Circulation	5,294	4,413	5,019	4,918	4,636	5,404	5,149	4,476	4,887	4,555	NOV	DEC
YTD Circulation	5,294	9,707	14,726	19,644	24,280	29,684	34,833	39,309	44,196	48,751		
Holds Satisfied	927	870	1,063	1,045	862	995	994	1,014	854	896		
YTD Hold Satisfied	927	1,797	2,860	3,905	4,767	5,762	6,756	7,770	8,624	9,520		
PAC Logins	832	801	1,093	1,018	1,008	853	919	779	859	874		
YTD PAC Logins	832	1,633	2,726	3,744	4,752	5,605	6,524	7,303	8,162	9,036		
New Cardholders	47	37	23	17	26	50	33	39	73	27		
YTD New Cardholders	47	84	107	124	150	200	233	272	345	372		
<b>2014</b>												
Total Circulation	1,642	3,610	4,428	4,518	4,757	5,663	5,854	5,670	5,564	5,302	NOV	DEC
YTD Circulation	1,642	5,252	9,680	14,198	18,955	24,618	30,472	36,142	41,706	47,008		
Holds Satisfied	212	765	814	844	866	974	954	1,044	1,034	995		
YTD Hold Satisfied	212	977	1,791	2,635	3,501	4,475	5,429	6,473	7,507	8,502		
PAC Logins	777	748	1,048	848	979	959	1,022	1,030	993	978		
YTD PAC Logins	777	1,525	2,573	3,421	4,400	5,359	6,381	7,411	8,404	9,382		
New Cardholders	13	40	51	35	42	60	61	57	43	29		
YTD New Cardholders	13	53	104	139	181	241	302	359	402	431		
<b>2013</b>												
Total Circulation	5,419	4,973	5,147	5,170	4,452	5,268	6,031	5,423	4,828	4,778	NOV	DEC
YTD Circulation	5,419	10,392	15,539	20,709	25,161	30,429	36,460	41,883	46,711	51,489		
Holds Satisfied	1,031	943	1,004	1,050	827	1,083	1,076	953	848	969		
YTD Hold Satisfied	1,031	1,974	2,978	4,028	4,855	5,938	7,014	7,967	8,815	9,784		
PAC Logins	731	697	767	663	570	656	755	708	683	816		
YTD PAC Logins	731	1,428	2,195	2,858	3,428	4,084	4,839	5,547	6,230	7,046		
New Cardholders	33	20	35	15	2	46	36	35	16	33		
YTD New Cardholders	33	53	88	103	105	151	187	222	238	271		

**Library  
Computer Use**

2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Early Literacy Station Users	51	50	78	59	75	97	89	96	56	87		
YTD Early Literacy Station Users	51	101	179	238	313	410	499	595	651	738		
Users	321	334	343	322	313	319	327	443	358	284		
YTD Users	321	655	998	1,320	1,633	1,952	2,279	2,722	3,080	3,364		
Device Checkout	1	0	1	0	0	1	0	0	0	0		
YTD Device Checkout	1	1	2	2	2	3	3	3	3	3		

2015	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Users	362	280	286	389	279	302	343	395	347	377	395	413
YTD Users	362	642	928	1,317	1,596	1,898	2,241	2,636	2,983	3,360	3,755	4,168
Device Checkout	n/a	n/a	2	1	0	0	1	1	0	0	1	2
YTD Device Checkout	n/a	n/a	2	3	3	3	4	5	5	5	6	8

2014	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Users	85	271	278	298	384	361	414	464	419	433	342	368
YTD Users	85	356	634	932	1,316	1,677	2,091	2,555	2,974	3,407	3,749	4,117

Library  
Miscellaneous Services

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2016												
Color Print Services	n/a	4	30	79	27	28	37	21	15	52		
YTD Color Print Services	n/a	4	34	113	140	168	205	226	241	293		
Copy/Print Services	1,159	1,464	1,596	1,679	2,145	1,294	1,702	1,739	1,546	1,586		
YTD Copy/Print Services	1,159	2,623	4,219	5,898	8,043	9,337	11,039	12,778	14,324	15,910		
Fax Services	15	40	42	26	36	34	27	36	48	26		
YTD Fax Services	15	55	97	123	159	193	220	256	304	330		
Notary Services	4	7	5	8	3	3	5	2	3	4		
YTD Notary Services	4	11	16	24	27	30	35	37	40	44		
Reference Transactions	154	285	350	284	270	324	327	282	266	187		
YTD Reference Transactions	154	439	789	1,073	1,343	1,667	1,994	2,276	2,542	2,729		
Scanning Services	n/a	2	13	5	30	19	13	35	20	18		
YTD Scanning Services	n/a	2	15	20	50	69	82	117	137	155		
Staff Supervised Volunteer Hours	54	49	41	66	14	10	13	19	46	67		
YTD Staff Supervised Volunteer Hours	54	103	144	210	224	234	247	266	312	379		
Test Proctor	0	0	0	0	0	1	0	0	1	2		
YTD Test Proctor	0	0	0	0	0	1	1	1	2	4		



**Library  
Daily Visitors**

<b>2016</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>
Visits	2,458	2,778	2,996	2,596	2,640	3,027	2,649	2,779	2,647	2,869		
YTD Visits	2,458	5,236	8,232	10,828	13,468	16,495	19,144	21,923	24,570	27,439		
<b>2015</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>
Visits	2,540	2,551	2,803	3,036	2,595	3,050	2,812	2,773	2,901	3,141	2,647	2,606
YTD Visits	2,540	5,091	7,894	10,930	13,525	16,575	19,387	22,160	25,061	28,202	30,849	33,455
<b>2014</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>
Visits	n/a	n/a	n/a	2,916	2,772	3,236	3,366	3,085	2,579	3,236	2,459	2,724
YTD Visits	n/a	n/a	n/a	2,916	5,688	8,924	12,290	15,375	17,954	21,190	23,649	26,373

**Planning Commission Minutes  
September 26, 2016**

1. **ROLL CALL** – Meeting was called to order by Chairman Robert Mann. A quorum was present.

**PRESENT**

Jay Moore  
Sean Schader  
Matt Hutcherson  
Toni Bahn  
Robert Mann, Chair  
Judy Horne  
Bobby Wilson

**ABSENT**

Gerry Harris

**City Employees Present:** Melissa McCarville-  
City Business Manager; Steve Tennant, City  
Attorney; Rich Brammall, City Inspector, Chris  
Dougherty representing Chris Brackett, City  
Engineer

2. **Approval of Minutes:** August 22, 2016 minutes were approved as written.

3. **Comments from Citizens:** No comments.

4. **Public Hearing:**

**A. Conditional Use on Appeal – Home Child Care—Todd & Colleen Bachman  
17 Valley Drive**

Colleen Bachman answered questions, stating the daytime-only facility will serve up to ten (10) children; she understands meeting all Arkansas standards and city requirements. There was no public comment.

Chairman Mann called for question and upon vote, commissioners voted unanimously in favor of the conditional use.

**B. Rezoning Request – acreage in front of Twin Falls property - C-2 to R-1—Keith Marrs**

Mr. Marrs request includes 8 lots with smallest being 1.05 acres. It will have same covenants and guidelines as Phase 1. There were no comments from citizens. Upon vote, rezoning request passed unanimously.

Melissa McCarville explained that this proposed development would be required to go to the Farmington Technical Plat Review process again and then to the City Council.

**C. Variance Request – 57 S. Hunter St. by Littlefield Oil to use gravel instead of paving and request for paying a fee in lieu of installing sidewalk and street improvements**

Regarding the request for paving, Judy Horne noted that city has an ordinance that requires paving of lots.

Many city residents were present to oppose both the location of trucks on this site and also the idea of gravel instead of paving. They expressed concern regarding nearby residents' safety, gravel dust, noise, increased traffic hazard, lack of sufficient radius for large trucks to turn into the parking lot, and unsightliness. Those speaking were: Norm Toering who lives in Twin Falls, Beverly Swift of 73 S. Hunter, Diane Bryant who owns property just south of the lot in question, Linda Lee, 72 S. Hunter, and Kathy Rigby of the nearby Oakridge Development.

Engineer for the oil company, Geoff Bates said the lot would be surrounded with a privacy fence and landscaping.

The Commissioners voted unanimously to deny the variance from paving.

Chairman Mann then called for question the request by Littlefield Oil Company to pay a fee instead of putting in sidewalk and street improvements that would be changed when South Hunter (Arkansas Highway 170) is widened in the future. Commissioners voted unanimously to approve the request.

**D. Large Scale Development – Property on S. Hunter Street to be used by Littlefield Oil as trailer storage lot with one fueling pump**

Many of the people who spoke in opposition in 4 C. above, again voiced strong opposition. In discussion the number of trucks that would be parked in the lot was questioned since 3, 4, or possibly 5 had been mentioned. Jack Abbott of 56 S. Hunter stated that empty fuel trucks actually emit more fumes when they are empty. Nearby residents and other citizens also had concerns about runoff and ground pollution from leaked fuel. Strong interest was also expressed in keeping the main downtown areas of Farmington looking nice and Jane Vest, 102 Oakridge Drive, reminded that numerous visitors will be driving on South Hunter to attend events at the new Farmington High School.

Bobby Wilson presented information from the State Board of Health 2012 Fire Code section 5706.6.2.1 regarding location of this type of storage facility within 500 feet of residences which he had obtained from Washington County Fire Marshal Dennis Ledbetter.

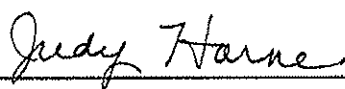
City Inspector Rick Brammall gave a copy of the Fire Code section in question to City Attorney Steve Tennant who agreed that it did have validity for this discussion because the Code states that such vehicles may not be left unattended in residential areas, or within 500 feet of residences.

Toni Bahn moved to table the Large Scale Development request until further study could be done. Motion died for lack of second.

Chairman Mann called for question regarding approval of the Large Scale Development plan of Littlefield Oil Company for property at 57 S. Hunter. All Commissioners voted No and the LSD was not approved.

**5. Public Hearing Date Set for Farmington Land Use Plan** – Sean Schader moved, seconded by Bobby Wilson that a public hearing be held at the next Planning Commission meeting on October 24, 2016. Motion passed unanimously.

**6. Adjournment:** Having no further business, Toni Bahn moved to adjourn, seconded by Bobby Wilson and passed unanimously.

  
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Judy Horne - Secretary

  
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Robert Mann - Chair